

Minutes

MONTHLY CITY OF BEAVER BAY COUNCIL MEETING 9:00 a.m. 3/3/2021

Call to Order: 9:00 a.m.

COUNCIL ATTENDANCE: Mayor Nancy Krull, Council Persons: Buddy Kindstrand, Tom Gmach, Sean McDonald, and Gigi Maxwell.

Staff: City Administrator/Clerk/Treasurer Tim Anderson, Jim Baker and Larry Hickman.

PUBLIC IN ATTENDANCE: Tom Harris, Tedi Kytola, Cindy Hangartner, Ellie Korpi, and Andrew Barnaby from MSA Engineering.

Approval, changes, additions, deletions to agenda: Motion to accept the agenda as written by Council Person Gmach and seconded by Council Person Kindstrand. Vote; Aye 5, Nay 0. Motion Passed.

Approval of Minutes: A motion was made to approve the minutes of the Regular Council for February 3, 2021 by Mayor Krull and seconded by Council Person Gmach. Vote; Aye 5, Nay 0. Motion Passed.

City Clerk, Council and Committee Reports.

Clerks Report: see attachments A & B

Green Door: Liquor commission meeting notes.

Public Works Report:

Old Business:

- 1. Information Center.** The council was updated on the Information Center land. The city put in a request to the MNDOT for a change from public purpose as a standalone Information Center to a combination of gift shop and a Information Center. We are waiting for a response before we can move forward.
- 2. Apartment Land PUD discussion.** Information on Planned Unit Development was presented as an option in Mr. Hoffman's plans for the apartment land. Concerns were raised by MR. Harris on the number of Vacation Rentals were allowed and he was informed there was no official number but the Conditional Use approval process has the ability to limit as it considers a significant change in the current use. There were concerns raised by Ms. Korpi and Mr. Harris about building cabins and if the development failed it could be sold and might attract problems with junk laden property in the future.

New Business:

- 1. Review of Vacation Policy and updating employee handbook Resolution 2021-004**
After review a motion was made to pass resolution 2021-004 approving changes in vacation time accrual, allowing City Administer to approve carry over vacation and changing the number of days carried over annual for 5 day to 10 days by Council Person

Gmach and seconded by Council Person Kindstrand. Vote; Krull, Gmach Aye, Maxwell Aye, McDonald Aye and Kindstrand Aye. Resolution 2021-004 passed.

2. **Approve Transfer of ownership of Liquor License at Cove Point Lodge.** A motion was made to approve the transfer ownership of the Liquor License for Cove point lodge to Jamie Tagte by Council Person Gmach and seconded by Council person McDonald. Vote; Aye 5, Nay 0. Motion Passed.

Liquor License Approval, Cove Point Lodge, Cove Point Crossing, Lemon Wolf, Tracks N Racks: After review of the applications and background check a motion was made to approve the renewel of the Liguor License for Point Lodge, Cove Point Crossing, Lemon Wolf, Tracks N Racks. Vote; Aye 5, Nay 0. Motion Passed.

3. **Thank you to Wes Berntson for work on computers at water plant as he has saved the City about \$25,000.** The Council would like to formally thank Mr. Berntson for all his hard work and for saving the city a substantial amount of money on the water plant software project.
4. **Silver Bay After Prom;** No action Taken request did not receive a motion.

Public Comments: Ms. Korpi brought attention to the buildup of combustibile material and suggested burning the ditches again. Ms. Korpi suggested the City make an offer on the lot in front of the cemetery as it has been closed off for a few years and there is a problem with parking at funerals. Mr. Harris asked about progress on the water intake problem as he is concerned about a storm doing further damage to the intake. He was informed that the next step is to do a household survey to see if we can lower the median household income as it puts us above a level that lowers our chance of funding. The next step would be to apply to get on the Proposed Project List and get a rating at the MPFA as that is required to apply for funding.

Correspondence: Monthly MDH water test results,

Claims List:

Claims: # 9902 through # 9925 02/08/2021 In the Amount of: **\$19,413.80**

Claims: # 9926 through # 9943 02/22/2021 In the Amount of: **\$24,919.39**

Electronic Payments January 2021 in the Amount of **\$10,048.13**

Payroll: **02/16/2021** for **\$6,742.20**

Payroll: **03/01/2021** for **\$7185.92**

After review of the claims, electronic payments and payroll lists a motion to approve them was made by Mayor Krull and seconded by Council Person Kindstrand. Vote: Aye 5, Nay 0.

Motion passed

Adjourn: A motion to adjourn was made by Mayor Krull and seconded by Council Person Kindstrand. Vote: Aye 5, Nay 0. **Motion passed.**

Time: 9:58 a.m.

Mayor: _____ **Clerk** _____ :

**Attachment A. City Council Minutes
City of Beaver Bay Clerks Report March 3, 2021**

- 1. Parks & Recreation and Beautification.**
- 2. Public works:** Plowing going well. Ponds are doing well as far as capacity; Larry is working on new testing requirements and getting ready for discharge after April first. New Computer and software installed at the water plant.
- 3. Monthly Reports:** MN State Withholding Tax, MPCA DMR, Bi-Weekly Federal Withholding Tax, and PERA bi-weekly payments are up to date. **Quarterly reports:** 941 IRS, MN State quarterly withholding, MN Unemployment, Building Permit Report. **Annual Reports:**
- 4. Meetings attended:** North Shore Management Board, Auditors and regular council meeting.
- 5. Apartment Land:** See agenda.
- 6. Community Center.** Community Center used 7 days in February. We are following Covid-19 guidelines from the Governor.
- 7. General Fund Bank Accounts:** Lake Bank city general account reconciled with a balance of \$927,581.97 as of the end of January. North Shore Credit Union Fire Relief Savings reconciled January balance \$126,649.67
- 8. Zoning and Building Permits:** 2 new building permit applications.
- 9. Liquor License:** Background checks done on the ones returned, awaiting approval to issue new license.
- 10. Covid-19.** Following the Governors Guidelines
- 11. 2020 Audit is underway;** Site visit went well, awaiting determination of vacation policy for final report.

Beaver Bay Electronic Payments January, 2021		Date	Amount	Date	Amount	Date	Amount	Total
Federal Payroll Withholding		1/5/2021	\$2,171.44	1/19/2021	\$ 2,121.22			\$4,292.66
PERA		1/5/2021	\$1,268.81	1/19/2021	\$1,256.91			\$ 2,525.72
State Payroll Withholding								\$ -
State Sales and Use Tax		1/6/2021	\$2,209					\$ 2,209.00
Credit card Processing		1/11/2021	\$397.19					\$ 397.19
USPO		1/4/2021	46.6	1/14/2021	90	1/20/2021	4.6	\$ 141.20
Lake Bank Fees		1/31/2021	48.31					\$ 48.31
Deposit slips								\$ -
Credit Card Purchases								\$0.00
Amazon Toner for printer						1/20/2021	\$117.03	\$117.03
Amazon Masks						1/8/2021	\$9.65	\$ 9.65
sams Club Office supplies						1/14/2021	\$57.96	\$ 57.96
Sams Club Cleaning Supply TP/Paper Towels						1/14/2021	100.46	\$ 100.46
Amazon Ink Office						1/15/2021	132.9	\$ 132.90
Amazon 1099NEC Forms						1/19/2021	16.05	\$ 16.05
						Total		\$10,048.13

Approved , Nancy Krull :

Mayor Tim G Anderson MCMC

Clerk/Treasurer

