

Minutes
MONTHLY CITY OF BEAVER BAY COUNCIL MEETING 9:00 a.m. 09-02-2020

Call to Order: 9:00 AM by Acting Mayor Korpi

COUNCIL ATTENDANCE: Mayor Nancy Krull, Council Persons: Tom Gmach, Buddy Kindstrand, Jim Korpi, Barb Sterett, staff Jim Baker and City Administrator/Clerk/Treasurer Tim Anderson.

PUBLIC IN ATTENDANCE: Tom Harris, Carol Krynski, Deb Anderson, Loreen Vedder, Michel John Cary, Kay Kofstad, Tom Dye and Andrew Barnebey.

Approval, changes, additions, deletions to agenda: After review a motion was made to accept the agenda as presented by Council Person Kindstrand and seconded by Council Person Gmach. Vote: Aye 4, Nay 0. Motion passed

Suspend Regular Council Meeting for Public Hearing On :

A. *Hearing on Conditional use permit 2020-001* for: Hanson Division 12-55-8 SW ¼ of SW ¼.
GIS Parcel # 21-7243-12030 ***506 Eleanor Street, Beaver Bay MN 55601.***

Kay Kofstad owner of said property has requested a conditional use permit to use an existing structure to be used as vacation rental.

B. *Hearing on Conditional use permit 2020-002* Conditional Use Permit for: 4.3 ACERS OUT OF W 320FT OF LOT 1 AS GIS Parcel # 21-7200-14040 ***1819 Mary Street, Beaver Bay MN 55601.***

Susan Holm owner of said property has requested a conditional use permit to use an existing structure to be used as vacation rental

Adjourn Public Hearings.

Resume Regular City Council meeting 9:16 AM with Mayor Krull Joining

Approval of Minutes: After review a motion was made to accept the minutes of the Regular Council August 5, 2020 by Council Person Gmach and seconded by Council Person Kindstrand. Vote Aye5, Nay 0 Motion Passed.

City Clerk, Council and Committee Reports.

Clerks Report: see attachments A & B
Green Door: Liquor commission meeting notes
Public Works Report:

Old Business:

- 1. Waste water Facility plan.** A review of the progress on the wastewater treatment indicated that the city is in compliance and the public works department is continuing to implement operational strategies and monitoring progress of implementations so it is felt that that is the best course of action at this time.
- 2. Water intake proposals:** The city reviewed 3 quotes for preliminary engineering on the broken water intake pipe and a motion was made to accept the quote and award the project to MSA engineering by Council Person Korpi and seconded by Council Person Gmach. Vote: Aye 5, Nay 0. Motion Passed.

New Business:

- 1. Resolution 2020-07 granting a Conditional Land Use Permit Kay Kofstad:** After review of the information from the public comment hearing and review of the application a motion was made to pass 2020-007 by Council Person Gmach and seconded by Council Person Kindstrand. Vote; Mayor Krull-Aye, Council Person Kindstrand -Aye, Council Person Korpi Aye , Council Person Sterett-Aye, Council Person Gmach-Aye.
- 2. Conditional Land Use Permit Application Susan Holm:** After review of the information from the public comment hearing and review of the application a motion was made to pass 2020-007 by Council Person Korpi and seconded by Mayor Krull. Vote; Mayor Krull-Aye, Council Person Kindstrand -Aye, Council Person Korpi Aye , Council Person Sterett-Aye, Council Person Gmach-Aye.
- 3. Resolution accepting CARES Act funding.** A motion was made to pass **Resolution 2020-008 accepting Corona virus Aid, Relief and Economic Security Act Funds** by Council Person Kindstrand and seconded by Council Person Korpi. Vote: Aye 5, Nay 0. Motion Passed.
- 4. Request for Donation Bay Area Historical Society.** A motion was made to contribute \$1000 to the Bay Area Historical Society by Mayor Krull and seconded by Council Person Korpi. Vote: Aye 5, Nay 0. Motion Passed.
- 5. Preliminary 2021 Budget:** After review of the proposed budget worksheet motion was made to accept the proposed 2021 preliminary budget and set the 2021 preliminary levy at \$306,000 and \$16,851 for 2010 general obligation bond by Mayor Krull and seconded by Council Person Kindstrand. Vote; Mayor Krull-Aye, Council Person Kindstrand -Aye, Council Person Korpi Aye , Council Person Sterett-Aye, Council Person Gmach-Aye.
- 6. In line jetting of sewer lines identified by in line camera.** After a discussion about the findings from in line camera work indicating partial blockage on the sewer line that runs along Highway 61 from Cove Point to the Green Door a motion was made to approve inline jetting of the problem area by Mayor Krull and seconded by Council Person Kindstrand. Vote: Aye 5, Nay 0. Motion Passed.
- 7. Crosswalk proposal:** After review of the MDOT/DNR/Gichi Gammi Trail proposal for additional safety at the trail crosswalk a motion was made to approve of the public works staff providing minimal maintenance to the crossing by Mayor Krull and seconded by Council Person Gmach. Vote: Aye 5, Nay 0. Motion Passed.

Public Comments: Tom Harris questioned the budget not lining up with expenditures and was concerned because it is difficult to review item by item; he indicated we should do whatever it takes to fix the issue in the next year. Carol Krynski voices concern that the proposed crosswalk improvements will be destroyed in a short time and would appear to make little difference and would like a more comprehensive plan to address not just the crosswalk but the speed and improper use all the way through the city.

Correspondence: Monthly MDH water test results,

Claims List:

Claims: #9569 and #9580 through #9617	08/10 /2020	In the Amount of: \$47,502.78
Claims: #9718 through #9642	08/24/2020	In the Amount of: \$26,315.14

Electronic Payments June 2020 in the Amount of **\$ 15,604.14**

Payroll: **8/17/2020** for **\$8,638.20**

Payroll: **8/31/2020** for **\$8,246.27**

After review of the claims, electronic payments and payroll lists a motion to accept them was made by Council Person Korpi and seconded by Council Person Kindstrand. Vote: Aye 5, Nay 0. ***Motion passed***

Adjourn: A motion to adjourn was made by Council Person Korpi and seconded by Council Person Gmach. Vote: Aye 5, Nay 0. ***Motion passed.***

Time: 10:33 a.m.

Mayor: _____ **Clerk** _____ :

Attachment A. City Council Minutes
City of Beaver Bay Clerks Report September 2, 2020

1. **Parks & Recreation and Beautification.**
2. **Public works:** In line cameras 80% complete to identify possible infiltration of ground water into the system. We have located 6 man holes and made them accessible in the process. It has identified the need to high pressure jet some of the lines along hwy 61 and the lines crossing highway 61 by the Green Door. We have been able to implement some suggestions for the ponds and are in compliance with all standards at this time. We are looking at some additional operations improvements we can take to assure continued compliance. We have check commercial accounts foe use of phosphorus. **Water intake project:** We have 3 proposals for the water intake engineering. Paul Borrell retired from his position as of July 25, 2020.
3. **Monthly Reports:** MN State Withholding Tax, MPCA DMR, Bi-Weekly Federal Withholding Tax, and PERA bi-weekly payments are up to date. **Quarterly reports:** **Annual Reports:**
4. **Meetings attended:** CARES Act webinar, , Gitchi Gummi Hwy 61 Crossing Safety Meeting. Shoring up the Shore.
5. **Apartment:** Gigi Maxwell was updated on the zoning listings for the lots.
6. **Community Center.** Community Center used 11 days in August. We had a service call on the HVAC for unit 1 as it was not working and a short was found in the wiring.
7. **General Fund Bank Accounts:** July Lake Bank city general account reconciled with a balance of \$889,778.17 North Shore Credit Union Fire Relief Savings July balance \$125,401.95. 2020 Workman's Comp audit completed. We received a check in the amount \$1420.00 from taconite severance tax. EDA loans??
8. **Zoning and Building Permits:** 1 land use application for fence and deck. I have checked out the tail cutting on Michael Larson's property and the trees have been cut but no dirt work has been done. I have tried to reach him but the number I have has been disconnected.
9. **Compliance:** 2 properties are still not in compliance.
10. Computer updates: Still working on software issues with new computer, delayed after Paul Borrell left.
11. License: Tracks N Racks has gotten their food license to us so we can officially issue their liquor license was granted the previously approved liquor license..
12. **Covid-19 Plan.** Jesse Viola is operating according to Governor Walt's July 25 regulations. The MDH will be doing compliance checks in the coming weeks so staff will have to comply or the Green Door could risk losing their license. We are requiring masks for all people who are not in an office alone. I have obtained additional masks and hand sanitizer for the elections.
13. **Cares Act Funding:** Beaver Bay is eligible to receive \$13,561. It can be used for covid-19 related expense and losses, to date I have identified \$8000 in expenses for supplies, extra cleaning and office time expense spent on covid issues.
14. Election: The City has the Mayor and 2 Council positions open, 2 people have filed for council and one person for Mayor. Elections will be held November 3, 2020.

Beaver Bay Liquor Commission Meeting notes for 8-26-2020

Call to order 10:00 a.m.

Present:, Barb Sterett, Jesse Viola, Linda Malzac, Ellie Korpi, Rhonda Raymond and Tim Anderson.

Items discussed:

1. Jesse is working on installation of new keg system and is in the process of getting a bid on building a tap table to replace the old keg cooler when the new system is installed.
2. Jesse report sales in both off and on sale are increasing. Off sale increasing faster and returning back to pre covid-19 numbers.
3. It was reported that the Green Door raw revenue is above the raw expenses.

New issues identified

- A. It has been reported that people are requesting specific products to be in inventory and felt there is not a proper response to the request.
Jesse reported that some products are not available due to covid-19 and some he cannot buy in large enough quantity's to be able to sell at a reasonable rate.
It was suggested that if someone requests a certain product and feels they don't get the response they contact the City Admin/Clerk/Treasurer.**
- B. It was pointed out that there was a problem with litter in the parking lot and it was suggested that employees be given time and direction to police the area during slow times and during shift overlap.**
- C. There was concern that maintenance on the building was not being kept up. Pointing to trim boards rotting at the rear of the building and the Beaver Bay Club fence that has fallen on to the Green Door property.**
- D. It has been reported that it appears that some bartenders are not ringing up each drink and so money is left on the bar and the concern is that drinks are not being paid for. Also there are reports of over pouring drinks.**

These issues were taken under advisement and a response will be forth coming.

City of Beaver Bay

Cash Control Statement

8/18/2020

For the Period : 7/1/2020 To 7/31/2020

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	\$801,541.30	\$174,439.37	\$21,318.94	\$954,661.73	\$0.00	\$1,474.33	\$956,136.06
Parks and Recreation	\$17,910.38	\$0.00	\$0.00	\$17,910.38	\$0.00	\$0.00	\$17,910.38
Cemetery	\$4,615.70	\$0.00	\$0.00	\$4,615.70	\$0.00	\$0.00	\$4,615.70
City Beautification	\$10,207.48	\$0.00	\$0.00	\$10,207.48	\$0.00	\$0.00	\$10,207.48
General Debt Service (Identify)	(\$199,636.30)	\$0.00	\$0.00	(\$199,636.30)	\$0.00	\$0.00	(\$199,636.30)
Debt Service Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Water Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Sewer- MPFA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Tank Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer- Replacement Fund	(\$2,860.00)	\$0.00	\$0.00	(\$2,860.00)	\$0.00	\$0.00	(\$2,860.00)
Perpetual Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ENTERPRISE FUNDS (601 through 699)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	(\$392,642.90)	\$13,682.44	\$4,975.58	(\$383,936.04)	\$0.00	\$12.06	(\$383,923.98)
Sewage Collection and Disposal	\$284,967.22	\$8,386.04	\$4,872.50	\$288,480.76	\$0.00	\$850.00	\$289,330.76
Municipal Liquor Store	\$155,392.03	\$52,831.49	\$48,325.87	\$159,897.65	\$3,229.92	\$2,453.22	\$159,120.95
Econ Dev Authority	\$38,877.12	\$0.00	\$0.00	\$38,877.12	\$0.00	\$0.00	\$38,877.12
Firemans Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$718,372.03	\$249,339.34	\$79,492.89	\$888,218.48	\$3,229.92	\$4,789.61	\$889,778.17

Beaver Bay Electronic

Payments July, 2020

	Date	Amount	Date	Amount	Date	Amount	Total
Federal Payroll Withholding	7/6/2020	\$2,713.86	7/20/2020	\$ 2,425.97			\$5,139.83
PERA	7/6/2020	\$1,054.80	7/20/2020	\$1,410.97			\$ 2,465.77
State Payroll Withholding	7/7/2020	\$742.05					\$ 742.05
Staten Sales and Use Tax	7/8/2020	\$5,530					\$ 5,530.00
Dept of Labor Building Permit	7/8/2020	\$ 11.00					\$ 11.00
Credit card Processing	7/10/2020	\$1,117.69					\$ 1,117.69
Lake Bank Fees	7/31/2020	57.66	7/1/2020	\$35			\$ 92.66
UPS Store Water sample ship	7/22/2020	\$51.64					\$ 51.64
USPS	7/14/2020	\$ 90.00					\$ 90.00
Credit Card Purchases							
Sams Club,							
Cups paperware							
Amazon, Mitt Mutt for wayside	7/13/2020	\$ 43.45					\$ 43.45
Amazon, Computer protection plan	7/8/2020	\$75.13					\$75.13
Amazon, Computer for Green Door	7/14/2020	\$21.99					\$ 21.99
Amazon, Mitt Mutts for wayside	7/20/2020	\$144.58					\$ 144.58
	7/21/2020	\$ 78.35					\$ 78.35
							\$ -
							\$ -
Total							\$15,604.14

Approved , 2020 Nancy Krull :

Mayor Tim G Anderson MCMC

Clerk/Treasurer

