

Minutes
MONTHLY CITY OF BEAVER BAY COUNCIL MEETING 9:00 a.m. 12-2-2020

Call to Order: 9:01 A.M.

COUNCIL ATTENDANCE: Mayor Nancy Krull, Council Persons: Buddy Kindstrand, Jim Korpi, Barb Sterett
Council Person Elect Sean McDonald and City Administrator/Clerk/Treasurer Tim Anderson.

PUBLIC IN ATTENDANCE: Troy Leblanc and Andrew Barnebey, PE from MSA Engineering

Approval, changes, additions, and deletions to agenda: A motion was made to accept the agenda as written by Council Person Kindstrand and seconded by Council Person Korpi. Vote: Aye 4, Nay 0. *Motion passed*

Approval of Minutes: After review of the Regular Council November 12, 2020 a motion was made to accept the minutes as written Mayor Krull and seconded by Council Person Korpi. Vote: Aye 4, Nay 0. *Motion passed*

City Clerk, Council and Committee Reports.

Clerks Report: see attachments A

Green Door: Liquor commission meeting notes attachment B.

Public Works Report:

Old Business:

1. **Apartment Land Update/Proposals:** Three proposals for purchase of the Apartment complex land were reviewed:
 - A. Proposal one to purchase Lot 21-7240-11280 for \$10,000,
 - B. Proposal 2 was to purchase lots; 21-7240-11280, 21-7240-11170, 21-7240-11160, 21-7240-11160 and 21-7240-11060 for \$67,000 with the condition that the city move the water line that runs across lot 21-7240-11060 and pay the closing cost.
 - C. Proposal C to purchase lots 21-7240-11280, 21-7240-11170, 21-7240-11160, 21-7240-11160 and 21-7240-11060 \$80,000 and granting the city right of way to the water line that crosses lot 21-7240-11060.

After discussion a motion was made to move forward on proposal C by Council Person Kindstrand and seconded by council person Sterett. Vote: Aye 4, Nay 0. *Motion passed*

New Business:

1. **2021 Final Budget:** After review and questions of the budget (Attachment C) a motion was made to accept the final budget as presented by Council Person Kindstrand and seconded by Council person Korpi.
Vote: Aye 4, Nay 0. *Motion Passed*
2. **2021 Final Tax Levy Resolution 2020-015.** A motion was made to pass Resolution 2020-15 setting the 2021 final General Tax levy at \$306,000 and \$16,851. to satisfy payment on a general obligation bond series 2010 by Council Person Korpi and seconded by Council Person Kindstrand. Vote: Krull Aye, Kindstrand Aye, Korpi Aye, Sterett Aye. *Resolution 2020-015 Passed.*

3. **Meeting Schedule for 2021.** After review a motion was made to accept the 2021 Regular City Council meetings on the first Wednesday of the month at 9:00 A.M. by Council Person Kindstrand and seconded by Council Person Sterett. Vote: Aye 4, Nay 0. *Motion Passed.*
4. **2021 Audit.** After discussion a motion was made to sign a contract with WIPFLi for the 2021 audit for the amount of \$15,750 by Mayor Krull and seconded by Council Person Korpi. Vote: Aye 4, Nay 0. *Motion Passed.*

Public Comments: None

Correspondence: Monthly MDH water test results.

Claims List:

Claims: #9778 through #9801	11-16-2020	In the Amount of: \$22,354.34
Claims: #9802 through #9814	11-30-2020	In the Amount of: \$4,718.89

Electronic Payments October 2020 in the Amount of **\$24,827.94**

Payroll: **11-23-2020** for **\$8,365.89**

After review of the claims, electronic payments and payroll lists a motion to accept them was made by Mayor Krull and seconded by Council Person Kindstrand. Vote: Aye 4, Nay 0. *Motion passed*

Adjourn: A motion to adjourn was made by Mayor Krull and seconded by Council Person Kindstrand. Vote: Aye 4, Nay 0. *Motion passed.*

Time: 9:56 a.m.

Mayor: _____ **Clerk** _____ :

Attachment A. City Council Minutes
City of Beaver Bay Clerks Report December 2, 2020

1. **Parks & Recreation and Beautification.**
2. **Public works:** MPCA non compliance and response. Pond phosphorus levels were .80 and .43 on the last discharge, which was below the cut-off of .10. Working on 3 lift stations that are running on one pump that normally run on two. Replacing chlorine chemical pump and lines at water plant. Struggling with some turbidity levels which may be caused by water intake, but all are within the acceptable levels. Still working on computer software update at water plant, Wes has gotten the bid reduced from \$40,000 to about \$16,000 but thinks he can get it reduced a little farther.
3. **Monthly Reports:** MN State Withholding Tax, MPCA DMR, Bi-Weekly Federal Withholding Tax, and PERA bi-weekly payments are up to date. **Quarterly reports:** 941 IRS, MN State quarterly withholding, MN Unemployment, Building Permit Report. **Annual Reports:** Campaign Financial Reports
4. **Meetings attended:** 11-5 2020 CHAOS,
5. **Apartment Land:** 1 new inquiry.
6. **Community Center.** Community Center used 11 days in November. We have shut down the Community Center following the Governors' 20-99 guidelines.
7. **General Fund Bank Accounts:** Lake Bank city general account reconciled with a balance of \$839,386.22 as of the end of October. North Shore Credit Union Fire Relief Savings October balance \$125,907.61
8. **Zoning and Building Permits:** None
9. **Compliance:**
10. **Covid-19.** Following the Governors Guidelines.

Beaver Bay Liquor Commission Meeting notes for 11-25-2020

Call to order 10:00 a.m.

Present:, Barb Sterett, Jesse Viola, Linda and Tim Anderson.

Items discussed:

1. Jesse is working on installation of new keg system while the off sale is shut down.
2. The Green door has responded to Gov Waltz covid-19 order 20-99 by closing off-sale as of 11-20-2020 until 12-18-2020 unless the order is changed or extended. Off sale hour as Monday through Sat 9:00 am to 8:00 pm closed on Sundays and hours may need to be adjusted according to sales. All staff are required to follow protocol set out in the Governors orders and public health requirements. Jesse has worked out a schedule with staff to keep them getting some hours and has reduced his hours to accommodate.

City of Beaver Bay

11/12/2020

Cash Control Statement

For the Period : 10/1/2020 To 10/31/2020

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$902,780.47	\$2,172.68	\$38,414.76	\$866,538.39	\$0.00	\$1,116.15	\$867,654.54
Parks and Recreation	\$17,910.38	\$0.00	\$0.00	\$17,910.38	\$0.00	\$0.00	\$17,910.38
Cemetery	\$4,615.70	\$0.00	\$0.00	\$4,615.70	\$0.00	\$0.00	\$4,615.70
City Beautification	\$10,207.48	\$0.00	\$0.00	\$10,207.48	\$0.00	\$0.00	\$10,207.48
General Debt Service (Identify)	(\$133,372.06)	\$0.00	\$0.00	(\$133,372.06)	\$0.00	\$0.00	(\$133,372.06)
Debt Service Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Water Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Sewer- MPFA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Tank Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer- Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Perpetual Care	(\$2,860.00)	\$0.00	\$0.00	(\$2,860.00)	\$0.00	\$0.00	\$0.00
ENTERPRISE FUNDS (601 through 699)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,860.00)
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewage Collection and Disposal	(\$431,155.65)	\$10,392.82	\$13,739.40	(\$434,502.23)	\$0.00	\$0.00	\$0.00
Municipal Liquor Store	\$285,053.48	\$6,369.80	\$6,523.95	\$284,899.33	\$0.00	\$0.00	(\$434,502.23)
Econ Dev Authority	\$196,345.76	\$54,056.79	\$62,653.10	\$187,749.45	\$2,309.98	\$516.49	\$284,899.33
Firemans Relief Fund	\$38,877.12	\$0.00	\$0.00	\$38,877.12	\$0.00	\$0.00	\$185,955.96
Total	\$888,402.68	\$72,992.09	\$121,331.21	\$840,063.56	\$2,309.98	\$1,632.64	\$839,386.22

