

Minutes
CITY OF BEAVER BAY COUNCIL MEETING July 5, 2016

Call to order 7:03pm Present: Mayor Linda Malzac, Council Persons: Justin Viken, Nancy Krull, Barb Sterett and clerk/treasurer Tim Anderson. **Absent:** Council Person Ruth Maki.

Public Present: Carol Krynski, Todd Krynski, Michael DeBonis, Gene Walsh and Jim Northhagen.

Approval, changes, additions, deletions to agenda. Motion made to accept agenda as presented by Viken, seconded by Krull, vote; Aye 4, Nay 0

Motion Passed

Approval of Minutes: June 7, 2016 Motion made to accept minutes as written by Viken, seconded by Sterett, vote; Aye 4, Nay 0

Motion Passed

City Clerk, Council and Committee Reports

Liquor Commission: Council Person Sterett reported last month's gross was \$1,700 above last year without the deposit for 6/30/2016. Plans for the Rhythm and Roots Festival continue and the last meeting firmed up some of the entertainment schedule which will be posted on the city web site and the Green Door Facebook page. Some of the new apparel is in at the Green Door and is now on sale. The new POS System is on order and Mike the Manager is working to get the system set up to meet our needs before they install it.

City of Beaver Bay Clerks Report July 5, 2016

1. Christine Circle: Attorney contacted the property owner with the right of way issues.
2. Water Plant: Engineers are working to get a start date, no action as of this date.
3. Fire Dept.; We received the Title from Weedsport, we had to have it transferred to The City, then we will place the truck on Dohid. Our attorney is working with the state auditor's office to finalize disbanding the fire relief association. We will then have to hold the relief association's retirement fund until all eligible former Volunteer firepersons retire.
4. I have continued attending Lake Co Mountain bike trail meetings and I am advocating for possible trail head at apt complex as an option. The Lake Co planner, forester and Commissioner Goutermont were here 6/20/2016 to discuss possible trail head sites and options.
5. Safety training: I am currently working with LMCT to get the safety training public works employees are required to have.
6. Green Door: We have final plans for construction and are awaiting cost estimate to proceed. We have ordered the POS system. Mike has also put together an order for apparel.
7. Wayside Rest; Pop machine. I Contacted Coke Dist. and they will place a Machine with coke products, water and a couple of power aid. Cost for pop is \$1.21, water \$1.05 Power aid \$0.83.. We will sell for \$2.00 per 20oz bottle.
8. AEOA on the DEED program. Audit done 6/21/2016 no problems found.
9. Audit unemployment found a \$20,000 over reporting of wages, it was corrected with the syate fund.
10. Park & Rec: Play Ground; We recieved Safety 1st a bid. They brought up issues of safety, ADA and compliance. When looking at the area they had concerns about it being too small to fit code and being isolated. They saw the area across from the upper portion of Christine Circle and thought that would be a more acceptable placement. The plan is to move the merry-go-round but make it stationary and to code to limit liability.

11. City Beautification: Working on placement of signs. Beaver Bay sign location is now set for site of lift station coming into town from Two Harbors. John Beargrease sign is to be placed by Historical/Information center. MDOT says they can be placed in right of way and sent me requirements. We will need to pass resolutions and send to MDOT with a letter of request. We have an estimate on cost of putting in Beaver Bay sign.
12. Attended meeting June 14th @ 1:00pm with MDOT on the bridge project, we don't need to do anything.
13. Letters were sent on delinquent water bills. Some just as a reminder if 3 month due other warning them of legal actions. All but 1 responded with payments.
14. I sent out letters trying to collect on old debts from EDA loans, back water and rents. I have contacted a collection agency to take over delinquent accounts.
15. Water connection fees: All residents including Windsong are metered, the beaver bay club pays \$587.00 per month divided among 19 units = \$30.89 per month per unit year round. Water is shut off to all but 1 unit in the winter. Information provided in response to last month input from public comment.
16. Apartments: Meeting with Lake Co.as possible trailhead, Interest from 1 person for lower cost hotel and 1 person for camp. Contact IRRRB successful, grants up to \$200,000. 2/3-1/3 local match. Match can be the new development.
17. Attended meeting of North Shore Management Board 6/28/2016 6:00pm to 9:00pm, they reviewed the updated management plan that will be finalized and disseminated. Next meeting Sept 8, 2016 6:00pm @ Tettegouche State Park Visitor Center. Steve Nazian was the Beaver Bay rep.
18. Continue to work on budget for 2017.
19. Cleaning contract. Current cost is \$57.00 per week for Community Center and \$95.00 per week for Green Door through VanHouse Construction. There are some concerns about the quality of cleaning.

Old Business:

1. **Beaver Bay Township Lease** was discussed and the township has agreed to the lease approved in the last council meeting. The township requested that the council attend their next meeting to begin rent negotiations for 2017; however the council agreed there was no plan to increase the rent next year so Clerk will report back to Township to see if they still want to meet.
2. **Playground move Bid.** After the bid to move the playground was reviewed there was discussion on how much more use the playground is getting now that the chain link fence is gone. Considering how high the bid was it was determined to contact the contractor and get a bid to bring the playground up to code in its current location with a short fence along the hwy.
3. **Comprehensive Plan Update/committee.** A request for citizens to be on the Comprehensive Plan Updated Committee resulted in the following volunteers Gene Welsh, Nancy Krull, Barb Sterett, Justin Viken, Tim Anderson and a suggestion of Kathryn Gardner. Krull moved to accept this list as the committee, seconded by Viken, vote; Aye 4, Nay 0.
Motion Passed.
4. **Mountain Bike Trail trailhead.** After review of 3 possible locations for trailheads for the proposed Mountain bike trail (1. At the site of the city owned apartments, 2. Near the Superior Forest Trailhead location, 3. Near the Cove Point land by the Cove point loop of the Superior forest trail) A motion was made by Viken to recommend the site of the city owned apartments, seconded by Krull, vote; Aye 4, Nay 0.
Motion passed

5. **Temp water connection/disconnection fees.** Upon review of the data reported in the Clerks report Sterett moved to charge \$50.00 for seasonal connections and disconnections and \$100.00 for connection and disconnections for delinquent accounts, seconded by Krull, vote; Aye 4, Nay 0.
Motion passed

New Business:

1. **Propane Bids/Contract.** After review of the 2 bids council person Krull made a motion to accept the bid from NSOP, Viken seconded, vote; Aye 4, Nay 0.
Motion Passed
2. **Resolution 2016-0007** for a public hearing on temporary family health care dwellings, codified at Minn. Stat. § 462.3593, which permit and regulate temporary family health care dwellings. Motion Sterett, seconded Viken, vote; Aye, Malzac, Viken, Sterett, Krull and Nay 0.
Resolution Passed.
3. **North Shore Management Board appointment.** As Former Mayor Nazian resigned we no longer have a representative on the board and will need to appoint someone. A request for volunteers was put forth with no commitment. The clerk treasurer will attend until an appointment is made.
4. **Bad debt collection.** After review of debt and overdue accounts a motion was made to authorize the city treasurer to turn over bad debt to a collection agency after attempts to collect have failed by Viken, seconded by Krull, vote; Aye 4, Nay 0.
Motion Passed
5. **Clerk/Treasurer Job Description.** Upon review of the clerk/treasurer and city administrator job description a motion was made to change the title to City Administrator by Krull, seconded by Sterett, vote; Aye 4, Nay 0.
Motion Carried
6. **Green Door Change and Petty Cash.** The change fund at the green door has run short for the last 3 years after an outdoor event was held and the \$283.00 till change/ bank was taken from the change fund for the event then deposited with the receipts for the event. Mike was given a \$500.00 fund to use for incidental purchases at the Green Door but has no way of accessing the funds. A motion was made to replenish the \$238.00 for the change fund and \$500.00 for a petty cash fund for the manger to use and reconcile every month by Krull, seconded by Sterett, vote; Aye 4, Nay 0.
Motion Passed

Public Comment: Mr. Walsh brought up some concerns about various city beautification issues and was referred to the city beautification committee.

Claims List: The claims list was presented and a motion was made by Viken and seconded by Sterett to accept the claims as presented, Vote; Aye 4, Nay 0.
Motion passed

7. **Closed meeting to discuss employee misconduct allegations authorized by Minnesota State Statute#13D.05**

Adjourn: A motion to adjourn was made at 8:34pm by Krull, seconded by Sterett, vote; Aye 4, Nay 0.
Motion Passed