

Minutes
BI-MONTHLY CITY OF BEAVER BAY COUNCIL MEETING
711 MacDonald Avenue, Beaver Bay, MN
6:00 p.m.
February 4, 2025

Council Present: Korpi, Gmach, Maxwell, Olson

Council Absent: Kindstrand

Staff Present: Anderson

Public Present: Von Borg, Judy Gmach, Scott Johnson, Krystal Lynn, Rhonda Raymond, April Rasmussen, Tom Harris, Jackie Harris, Ellie Korpi, Isabel Singleton, Nathan Feist

Call to Order: 6:00 p.m. Mayor Gmach

Pledge of Allegiance

Approval, changes, additions, and deletions to the agenda

Additions:

1. Security System – Tom Harris
2. Unemployment – April Rasmussen
3. HR Committee Request – Krystal Lynn
4. Mailings – Jackie Harris

Ms. Harris made a comment on how things are being mailed.

Motion made to approve agenda with additions.

Motion: Korpi

Second: Olson

All approved.

City Clerk, Council, and Committee Reports: None

Approval of Minutes:

December 12, 2024 minutes

Motion: Korpi

Second: Maxwell

Ms. Gmach stated the minutes of January 6, 2025 had been approved, but it was requested to modify the wording regarding Ms. Peterson's Request to be:

Ms. Peterson read a statement she composed regarding her views on how the citizens of the city are treating the city staff.

Motion made to accept these changed.

Motion: Gmach

Second: Maxwell

All approved.

January 23, 2025 minutes

Wording of Motion of Ms. Peterson’s request to be on HR Committee’s hiring of City Clerk needed to be changed. Motion made to approve minutes as amended.

Motion: Korpi **Second:** Olson

All approved.

Presentations:

Bollig USDA Disaster Relief Approval for PER (Preliminary Engineering Report):

Nathan Feist from Bollig updated the Council on what Tara from MN Rural Water and Kristy Gregory had been working on regarding the Disaster Relief funding being offered through USDA from the 2022 rain disaster and the resiliency funding the USDA has available as a carry over from 2024 where the USDA says they have until mid-March to spend it. Bollig believed Beaver Bay has a good potential of receiving some of this money.

Mr. Feist showed a map summarizing issue in majority of water/sewer pipes that have condition issues within the City of Beaver Bay and proposed creating another PER to go after funds to cover all issues, including water tower coating, ponds, and sewer.

The costs were:

Drinking Water Distribution	\$ 805,000
Waste Water Collection	\$ 2,477,000
<u>WEP Ineligible</u>	<u>\$ 204,000</u>
Total Costs	\$ 3,486,000

Bollig would help the city obtain funding through grants and loans with the USDA and IRRR. This would be Task Order 3, recommending the city move forward with a special PER for resiliency funding in the amount of \$9000, a new, separate project.

Motion to approve going ahead with the project.

Motion: Gmach **Second:** Maxwell

All approved.

Motion to approve \$9,000 funding to proceed with Grant, Task Order 3.

Motion: Gmach **Second:** Olson

All approved.

A summary of Mr. Feist’s presentation is included in this packet. The city will get a copy of the PER by the end of the week.

Old Business:

1. HR Committee Update

HR Committee reported ads have been placed for City Clerk with Northshore Journal and League of Minnesota Cities (LMC). The LMC highly recommended to not adjust pay without consulting with an attorney.

Motion made to look into retaining Tim Costley or an attorney for legal services.

Motion: Gmach **Second:** Korpi

All approved.

Motion made to put Salary on City Clerk/Treasurer job description to be, "based upon experience".

Motion: Korpi **Second:** Olson

All approved.

2. Cleaning Services:

Ms. Maxwell reached out to Northcoast and Judy Johnson regarding cleaning of Community Center to clean the bathrooms, main office, and entryway once a week, and the floors monthly. Ms. Peterson will vacuum. Northcoast did not reply, Ms. Johnson did. Damage deposit would be applied towards cleaning if facility is not cleaned after a rental.

Motion made to hire Judy Johnson at \$25/hour.

Motion: Maxwell **Second:** Korpi

All approved.

3. PA System - Tabled

Mr. Lavine did not have a quote at this time. Looking at \$2,000 - \$3,000; closer to \$2,000. The tables were rearranged and comments were made that these arrangements work much better.

Transcription services were not discussed with Mr. Lavine.

Motion: **Second:**

4. Citizens Complaint Form

Motion made to approve Citizen’s Complaint Form with modification of adding more pages, if necessary.

Motion: Maxwell **Second:** Olson

All approved.

5. Cannabis Ordinance

Silver Bay’s ordinance says they don’t have to have it as the county already has one. Motion made change Cannabis Ordinance to a version similar to what Silver Bay has done.

Motion: Gmach **Second:** Maxwell

All approved.

Public meeting to present the Cannabis Ordinance for comments set for Tuesday, February 18, 2025 at 5:30 p.m.

Background Checks:

Ms. Olson asked where we are with that. Ms. Gmach said it's on the back burner based on other issues happening. Mr. Harris said the City of Silver Bay has one and to look at what they have done. HR Committee will discuss at their next meeting to work on this.

New Business:

1. Security System:

Mr. Harris requested to have an analysis done for the city office like the security system is at the Green Door to roll into the same contract.

Motion to have City Clerk/Treasurer get advice from Parmar on how to secure the city office and Community Center.

Motion: Korpi

Second: Olson

All approved.

2. Krystal Lynn to be added to HR Committee

Ms. Lynn requested to be on the HR Committee as she has some experience and wants the good for our city.

There should be other committees – Water/Sewer (with Nate), Liquor, Public Works, Office to look over the finances, and Finance.

Motion to add Ms. Lynn to HR Committee.

Motion: Korpi

Second: Olson

All approved.

Motion made to have at least 3 people in attendance for a quorum.

Motion: Gmach

Second: Olson

All approved.

3. April Rasmussen Unemployment

Ms. Rasmussen stated she was denied for Unemployment because of the way she was let go. Council said they will look into it.

Ms. Maxwell asked to have this be a Closed Meeting as she has some information she did not feel appropriate to say in an Open Meeting.

Closed meeting will be held at end of this meeting.

4. Mailings – Jackie Harris

Discussed during meeting additions.

Public Comments:

Mr. Harris requested the council to contact Mr. Kindstrand to find out if he intends to continue to be on city council or if he is to resign. He has 3 months from Dec. 12, 2024.

Motion made to have Ms. Maxwell contact Mr. Kindstrand.

Motion: Korpi

Second: Olson

All approved.

Correspondence:

Claims List: None at this time

Approval of Claims

Motion:

Second:

Approval of Payroll: None at this time

Motion:

Second:

Adjourn: 7:38 p.m.

Motion: Korpi

Second: Maxwell

Mayor: _____

Clerk: _____