

Minutes

MONTHLY CITY OF BEAVER BAY COUNCIL MEETING 9:00 a.m. 6/02/2021

COUNCIL ATTENDANCE: Mayor Nancy Krull, Council Persons: Buddy Kindstrand, Tom Gmach, and Gigi Maxwell.

Staff: City Administrator/Clerk/Treasurer Tim Anderson and Public Works Director Jim Baker.

PUBLIC IN ATTENDANCE: Tom Harris, Tedi Kytola and Jen Ernest from Isabella Community Council.

Consultants: Andrew Barnaby from MSA Engineering.

Call to Order: 9:00 a.m.

Approval, changes, additions, deletions to agenda: Mr. Anderson requested adding item 9 under new business of setting wage for new Public Works Director. A motion was made to approve the agenda as amended by Council Person Gmach and seconded by Council Person Kindstrand. Vote: Aye 4, Nay 0. *Motion Passed*

Approval of Minutes: After review a motion was made to accept the May 5, 2021 council minutes as written by Mayor Krull and seconded by Council Person Gmach. Vote: Aye 4, Nay 0. *Motion Passed*

City Clerk, Council and Committee Reports.

Clerks Report: see attachments A & B

Green Door:

Public Works Report:

MSA:

New Business:

- 1. Pull Tabs Change Jen Ernest:** Ms. Ernest was present to propose the City change Pull Tab operators at the Green Door. Currently the charitable funds go to nonprofits out of the area and if the operations were transferred to the Isabella Community Council the contributions would be used more locally. The pull tabs would be the same the only change is that the staff would no longer have to close out, or reconcile the boxes as that would be done by the Isabella Community Charitable Fund. A motion was made to approve resolution 2021-006 designating Isabella Community Council as the operators of the pull tabs at the Green Door. Vote: Council Persons, Gmach Aye, Kindstrand Aye, Maxwell Aye and Mayor Krull Aye. Resolution 2021-0006 *Passed*.
- 2. Appoint Council Member for Water Sewer Compliance:** Due to the change in council someone member needed to be designated as the council representative for Water and sewer oversight. Council Person Kindstrand volunteered and a motion was made to appoint him as the council's representative for water and sewer by Mayor Krull and seconded by Council person Gmach. Vote: Aye 4, Nay 0. *Motion Passed*
- 3. Short Term Rental Moratorium Mr. Harris:** Mr. Harris again stated his request for the city to put a moratorium on Vacation Rentals as they can change the makeup and character of the city. He is concerned that we have no way of stopping anymore from being approved in the city. He voiced concerns about the traffic. He was also concerned that nothing had been done since the last meeting.
- 4. Approval of Hiring Brett Hipple as Public Work Technician:** After review and input from Public Works Director Baker a motion was made to approve the hiring of Brett Hipple as Public Works Technician by Mayor Krull and seconded by Council Person Gmach. Vote: Aye 4, Nay 0. *Motion Passed*
- 5. Approval of hiring Jesse Larson as assistant Manager at the Green Door.** After receiving 1 application from internal posting and input from the Green Door Manager a motion was made to approve the hiring of Jesse Larson as Assistant Green Door Manager by Mayor Krull and seconded by Council Person Kindstrand. Vote: Aye 4, Nay0. *Motion*

6. After review of **Resolution 2021-005 accepting American Recovery Act Funds** a motion was made to pass the resolution by Council Person Gmach and seconded by Council Person Kindstrand. Council Persons, Gmach Aye, Kindstrand Aye, Maxwell Aye and Mayor Krull Aye. Resolution 2021-0005 *Passed.*
7. **Camp 61 to Red Raven Liquor License Transfer:** A motion was made to approve the transfer of the liquor License held by Camp 61 to Red Raven by Mayor Krull and seconded by Council Person Gmach. Vote: Aye 4, Nay 0. *Motion*
8. **Ken Nelson Water shut of:** Ken Nelson was in the office and had discussed the issue he had with public works and he no longer wanted to address the council.

Old Business:

1. **Update on apartment land easement and: Updated in the Clerks report**
2. **Update on Apartment Land Ms. Kytola:** Ms. Kytola updated the council that she is ready to purchase the land and is requesting the sale go through as soon as possible or she risks not being able get the contractors she has been working with Mediacom, Century Link, Zitto and CLP on the lines around the property.
3. **City Code/Code Official Mr. Harris:** Mr. Harris voiced his concern that not enough had been done to address nuisance property ordinance violations. He stated we should be looking for 4 or 5 options at a time instead of just one.
4. **Change in Council Meetings:** Due to the difficulty of council members ability to attend meetings and request from a citizen a motion was made to change the City Council Meetings to the first Tuesday of the month at 6:00 p.m. by Mayor Krull and seconded by Council Person Kindstrand. Vote: Aye 4, Nay 0. *Motion passed.*

Public Comments: None

Correspondence: None

Claims List:

Checks #017698 through 017701 voided due to printing error.

Claims: # 10070 through # 10071 05/05/2021 In the Amount of: **\$800.00**

Claim: # 10072 through # 10101 5/24/2021 In the Amount of: **\$44,327.19**

Claims: #10102 through # 10120 06/01/2021 In the Amount of: **\$33,792.49**

Claim #10121 In the Amount of \$1569.40

Electronic Payments April 2021 in the Amount of **\$12,975.01**

Payroll: 05/10/2021 for **\$7634.78**

Payroll: 05/24/2021 for **\$8654.67**

After review of the claims, electronic payments and payroll lists a motion to approve them was made by Council Person Kindstrand and seconded by Council Person Gmach. Vote: Aye 4, Nay 0. *Motion passed*
Adjourn: A motion to adjourn was made by Council Person Gmach and seconded by Mayor Krull. Vote: Aye 4, Nay 0. *Motion passed.*

Time: 10:25 a.m.

Mayor: _____ **Clerk** _____

Attachment A. City Council Minutes City of Beaver Bay Clerks Report May 5, 2021

1. **Parks & Recreation and Beautification.** Wayside is open and Ellie has it taken care of, Kim Ruff-Gray has stepped back and we have tentatively hired, awaiting council approval, Judy Johnson. Kyle McDonald has started as PT summer maintenance and has been weed whipping.
2. **Public works:** Busy Filling pot holes, straightening signs, monitoring building demolition and a second pond discharge for the year. Rebuilt a lift station at Carlson's at the end of Edith Ave. Jim is looking into relining vs replacing the lift station at Ken Nelson. High pressure lines by the Beaver Bay sign has some check valves failing and will need repair, Jim is looking into repairs.
3. **Demolition** has taken place at the 808 Slater Drive and 917 Christine Circle.
4. **Water intake project:** Drinking water revolving fund Application has been filed to get on the Preferred Project list. We have applied for Federal Funding Bill Congressional Directed Spending through both Senator Klobuchar and through Senator Smith's office.
5. **Monthly Reports:** MN State Withholding Tax, MPCA DMR, Bi-Weekly Federal Withholding Tax, and PERA bi-weekly payments are up to date. **Quarterly reports:** 941 IRS, MN State quarterly withholding, MN Unemployment, Building Permit Report. **Annual Reports:**
6. **Meetings attended:** LMC American Rescue Plan Act, regional Airport meeting (next meeting June 7 @ 2:pm Silver Bay), Capital Budget Q&A Session for Local Units of Government and Political Subdivisions
7. **Apartment Land:** Survey of right of ways is done and we are waiting for the Title search and then our attorney can write up the actual easement and buy sell agreement. No word back from state approved appraiser on the info center land value.
8. **Community Center.** Community Center used 4 days in May but lots of inquiries. We are following Covid-19 guidelines from the Governor.
9. **General Fund Bank Accounts:** Park State Bank completed their purchase of Lake May 21, 2021. We will have a new bank routing number but not much will change for us. Lake Bank city general account reconciled with a balance of \$889,066.68 as of the end of April. North Shore Credit Union Fire Relief Savings reconciled April with Balance of \$127,143.59
10. **Zoning and Building Permits:** Application from Jamie Tatge for model Glamping platform and Jim Rich informed me he would not need them for the wooden platform tent structures.
11. **Liquor License:** Complete after approval of Red Raven transfer on the agenda.
12. **Compliance:** Contacted Silver Bay police Department and the chief is interested he would like us to model our nuisance ordinances to match Silver Bay's so they can follow all the same guidelines. I have received a copy of the Silver Bay system and ordinances and will need to review them compared to ours and have the city Attorney review them also and come back to look at the changes. Sheriff's Department has declined.
13. **Covid-19.** Following the Governors Guidelines dated 5/28/2021 which means almost all restrictions have come to an end.
14. **2020 Audit;** Audit is complete; we are working on filing final reports to the state and sending additional information.

Beaver Bay E-Payments

April 2021

	Date	Amount	Date	Amount	Date	Amount	Total
Federal Payroll Withholding	4/12/2021	\$2,226.51	4/26/2021	\$ 2,227.69			\$4,454.20
PERA	4/12/2021	\$1,346.48	4/27/2021	\$1,355.12			\$ 2,701.60
State Payroll Withholding							\$ -
							\$ -
							\$ -
Staten Sales and Use Tax	4/6/2021	\$3,653					\$ 3,653.00
							\$ -
Credit card Processing	4/6/2021	\$926.19					\$ 926.19
Microsoft/ software fee	4/21/2021	75.15					\$ 75.15
Lake Bank Fees	4/30/2021	\$ 59.00					\$ 59.00
Seagren Hardware/ Elec tester	4/15/2021	\$99.36					\$ 99.36
USPS	4/2/2021	\$ 165.00	4/20/2021	\$ 55.00			\$ 220.00
Credit Card Purchases	Amazon	Employee Record Folders	4/12/2021	\$ 15.89			\$ 15.89
amazon	Amazon	Computer City Office	4/6/2021	\$ 311.79			\$ 311.79
Ka Tom	Garbage bags	Community Center	4/22/2021	\$ 98.76			\$98.76
Amazon	Green Door Glasses		4/27/2021	\$ 104.84			\$ 104.84
Amazon	Handicap sign	Community Center	4/22/2021	\$ 19.32			\$ 19.32
Amazon	Garbage Bags	City office	4/21/2021	\$ 88.02			\$ 88.02
Amazon	Toilet Paper	Rest Stop	4/21/2021	\$ 86.74			\$ 86.74
Amazon			4/6/2021	\$ 61.15			\$ 61.15
							\$12,975.01

Approved 6/2/2021 Mayor:

Nancy Krull Clerk:

Tim G Anderson

