

AGENDA
CITY OF BEAVER BAY COUNCIL MEETING January 7, 2014

Call to order

Approval, changes, additions, deletions to agenda

Approval of minutes: December 26, 2013

City Clerk report and Council reports.

Old Business:

**CSAH Right of Way Easement
Beaver Bay Apartments**

New Business:

- **Annual appointments**
 1. **Mayor Pro Tem (acting mayor in absence of mayor)**
 2. **Newspaper of record**
 3. **City attorney**
 4. **Depository (bank)**
 5. **Council representative to Fire Relief Board (one or two)**
 6. **Mileage reimbursement rate**
- **Establish 2014 holiday schedule**

Public Comments:

Claims List:

**CITY OF BEAVER BAY
BEAVER BAY, MN 55601
January 7, 2014 MEETING OF THE COUNCIL**

Present: Linda Malzac, Kent Shamblin, Tom Harris, Steve Nazian

Absent: Al Larson

Public Present: Laura Auron, Ben Larson, Rich Sve, Erv Johnson

Call to Order

Mayor Shamblin called the meeting to order at 7:02 p.m.

Approval or Changes to Agenda

The following addition was made to the agenda: Fire Department, Parking on city property during a snowfall, closed session to discuss purchase of Beaver Bay Apartments property (after public comments).

Motion: Approve the agenda with changes.

Passed: Nazian moved. Malzac second. All in favor. None opposed.

Approval of Minutes of Previous Meeting

Motion: Approve minutes of the December 26, 2013

Passed: Harris moved. Malzac second. All in favor. None opposed.

City Clerk Report

1. Bureau of Mediation agreed with the City that the Lead Bartender is a supervisory position.
2. Barr Engineering had to submit an Amendment to the Pond for the MPCA.
3. The IRS sent a notice of penalty for non-deposit of federal tax in 2012. After talking to them it was determined that we had overpaid and we should get a refund and no penalty.

Council Member Reports

Nazian:

1. A financial report was presented that shows that the Green Door made money last year. The profit for daily operations was \$11,371.25. It was estimated that the Green Door profit would have been closer to \$25,000 if it wasn't shut down for remodeling.

Old Business:

CSAH Right of Way Easement – As the rest stop is being built at the end of County Road 4 an easement is required for the county to make improvements to the road. The Club has to make the easement on land they plan to give to the city. The Club and county have asked that the city send a letter stating that it is okay to offer the easement to the county.

Motion: Give approval for the Club to give an easement to the county for the road work.

Passed: Shamblin moved. Nazian second. All in favor. None opposed.

New Business:

Annual appointments:

1. Mayor Pro Tem

Motion: Steve Nazian to be Mayor Pro Tem.

Passed: Malzac moved. Harris second. All in favor. None opposed.

2. Newspaper of Record

Motion: NorthShore Journal as newspaper of record.

Passed: Harris moved. Malzac second. All in favor. None opposed.

3. City Attorney

Motion: Johnson, Killen & Seiler law firm of Duluth, MN, as city attorney.

Passed: Nazian moved. Harris second. All in favor. None opposed.

4. Depository (bank)

Motion: The Lake Bank as official depository institution but not as the exclusive depository institution.

Passed: Nazian moved. Malzac second. All in favor. None opposed.

5. Council representative to Fire Relief Board

Motion: Al Larson as Council representative to Fire Relief Board.

Passed: Shamblin moved. Malzac second. All in favor. None opposed.

Motion: Steve Nazian as Council representative to Fire Relief Board.

Passed: Harris moved. Shamblin second. All in favor. None opposed.

6. Mileage reimbursement rate

Motion: Adopt the standard IRS mileage rate for business miles driven.
(Currently \$0.56 down from \$0.65)

Passed: Nazian moved. Harris second. All in favor. None opposed.

7. 2014 Holiday Schedule

Motion: Adopt the following as the 2014 holiday schedule for the city.

Passed: Harris moved. Shamblin second. All in favor. None opposed.

2014 Holiday Schedule

Martin Luther King Day – Monday, January 20

President's Day – Monday, February 17

Memorial Day – Monday, May 26

Independence Day – Friday, July 4

Labor Day – Monday, September 1

Veteran's Day – Tuesday, November 11

Thanksgiving – Thursday and Friday, November 27 and 28

Christmas Eve – Close at Noon on Wednesday, December 24

Christmas – Thursday, December 25

New Year's Eve – Close at Noon on Wednesday, December 31 and Thursday New Year Day 2015

Also note that the council has signed a three year contract with Wipfli LLP for auditing services.

Fire Department

A concern was expressed about training and liability for the fire department.

Motion: Establish a task force to look into operations of the fire department.

Passed: Harris moved. Nazian second. All in favor. None opposed

Parking on city property during a snowfall

A concern was expressed about overnight parking on city property during a snowfall making it difficult to plow city parking lots or increasing the cost by requiring the lots to be plowed again when the vehicles are moved. The city already has an ordinance against this but signage should be purchased to clarify before ticketing.

Council asked that the new 2014 meeting schedule be posted at the Post Office and ad be placed in the Journal stating that our meetings will now be the 1st and 3rd Tuesdays of the month.

Public Comments:

Rich Sve asked about the city's ability to choose a Newspaper of Record without going through bidding. He was informed that the city can choose without going through bids and that the Journal is chosen because it is free to the citizens of the city. He also asked about the procedures for a closed session. It was stated that there are clear guidelines that must be met and that no action can be taken until returning from closed session at which time a motion would be presented if action was needed.

Claims List:

Motion: Approve the claim list.

Passed: Harris moved. Nazian second. All in favor. None opposed.

Beaver Bay Apartments

Council went into closed session at 7:50 to discuss purchase of Beaver Bay Apartments.

Closed session ended at 9:05.

Council discussed possible conditions for the purchase of the Beaver Bay Apartments and council updated guidelines were presented to committee for negotiations.

Adjourned:

Motion: Adjourn the meeting.

Passed: Malzac moved. Harris second. All in favor. None opposed

Meeting Adjourned at 9:07.