

**CITY OF BEAVER BAY  
BEAVER BAY, MN 55601  
April 11, 2013, MEETING OF THE COUNCIL**

**Present:** Linda Malzac, Steve Nazian, Kent Shamblin, Al Larson

**Absent:** Tom Harris (stranded due to weather)

**Call to Order**

Mayor Shamblin called the meeting to order at 7:00 p.m.

**Approval or Changes to Agenda**

The following additions were made to the agenda: Public Comment; Claims; and New Business: Clean City Hall.

Motion: Approve the agenda as amended.

Passed: Nazian moved. Malzac second. All in favor. None opposed.

**Approval of Minutes of Previous Meeting**

Motion: Approve minutes of the March 28, 2013, meeting.

Passed: Malzac moved. Nazian second. All in favor. None opposed.

**Council Member Reports**

Shamblin reported that Kathy Swendsen brought to his attention a potential \$500 grant to be used for waste recycling on Cleanup Day. She drafted a grant request for the City which Shamblin has signed and sent to the Lake County Solid Waste Department.

Shamblin has not heard back on the results of the MNDOT traffic study in Beaver Bay.

**Communications**

None

**Old Business**

**City clerk / treasurer selection**

Nazian reported the selection process had been completed.

Motion: The City of Beaver Bay hire Irving Hudyma for the position of City Clerk & Treasurer, as described in the published Job Description (still available on the web site) at the rate of \$3,000 per month (a nominal annual salary of \$36,000) plus vacation and sick time accruals per the City's Employee Handbook. Also, while the anticipated hours are expected to level out at 30 hours per week after initial training and orientation, it is understood that this is a full-time exempt position which will expend whatever hours are required to perform the duties of the role. As a full-time exempt position, it is eligible for health insurance as appropriate under City policies.

Passed: Nazian moved. Malzac second. All in favor. None opposed.

Hudyma was present at the meeting and accepted the offer. He will officially start on Monday, April 15, 2013.

#### **City clerk briefing**

Shamblin had prepared a list of items on which Council members should brief the new city clerk/treasurer Hudyma.

#### **Beaver Bay Cleanup Day**

Kathy Swendsen, representing the Beautification Committee, reviewed plans for Beaver Bay Cleanup Day on May 17, 2013. She outlined for the Council the products that will be collected and recycled on Cleanup Day and the associated costs.

Motion: City will pay up to \$3,000 in recycling costs for Cleanup Day and will consider increasing the funding if the expenses are greater than \$3,000.

Passed: Shamblin moved. Nazian second. All in favor. None opposed.

#### **Green Door**

Malzac reported work is about done on the renovation, and the Health Department inspection is scheduled for Friday, April 12. She expects to have a reopening event on April 20 in conjunction with the Beaver Bay Beautification Raffle. The Liquor Control Commission will be serving hot dogs and chips. Entertainment is planned. The event will be advertised in the paper.

#### **New Business**

##### **Approve employment of bartender**

Motion: Approve hiring Rhonda Raymond as a bartender for the Green Door.

Passed: Nazian moved. Larson second. Larson, Nazian, Shamblin in favor. None opposed. Malzac abstained.

##### **Clean City Hall**

Nazian indicated that it had been more than a year since the City Hall building had been cleaned. He shared a request from Linda Holden, city administrative assistant, who outlined the cleaning that needs to take place. The Council agreed that City Clerk Hudyma could work with Holden and move forward in arranging for the cleaning to get done. Malzac asked that going forward the Green Door get a deeper cleaning when the City Hall is cleaned. Council concurred.

##### **Public Comment**

Timmer Larson noted that on cleanup day the creek behind City Hall should be cleaned as reportedly old appliances, a headboard, and other trash has been dumped in the creek in recent years.

**Approval of Claims**

Motion: Approve the claims list as presented.

Passed: Malzac moved. Larson second. All in favor. None opposed.

**Adjournment**

Motion: Adjourn the meeting.

Passed: Shambin moved. Nazian second. All in favor. None opposed.

City Council Meeting adjourned at 7:50 p.m.

DRAFT -- PENDING APPROVAL