

**CITY OF BEAVER BAY
BEAVER BAY, MN 55601
March 14, 2013, MEETING OF THE COUNCIL**

Present: Tom Harris, Al Larson, Linda Malzac, Steve Nazian, Kent Shamblin

Public: Kathy Swendsen

Agenda:

1. Call to Order
2. Approval or Changes to Agenda
3. Approval of Minutes: February 14 and 28, 2013
4. Council member reports
 - a. Harris
 - b. Nazian
5. Communications
6. Old Business
 - a. Liquor Control Commission activity / recommendations
 - b. City clerk selection committee
7. New Business
 - a. Finance – fund balances
 - b. Renewal of beer/wine license – Cove Point Lodge and Crossings
 - c. Snowmobile trailer parking
8. Public comment
9. Approval of claims
10. Labor negotiations
11. Adjournment

Meeting Minutes:

1. Call to Order

Mayor Shamblin called the meeting to order at 7:00 p.m.

2. Approval or Changes to Agenda

The following additions were made to the agenda:

- Closed session after Claims List to discuss union contract.
- Communications – Economic Development request.
- Communications – Clean-Up Day
- New Business: Snowmobile trailer parking.

Motion: Approve the agenda as amended.

Passed: Nazian moved. Malzac second. All in favor. None opposed.

3. Approval of Minutes: February 14 and February 28, 2013

Motion: Approve minutes of the February 14, 2013, meeting.

Passed: Nazian moved. Larson second. All in favor. None opposed.

Motion: Approve minutes of the February 28, 2013, meeting.

Passed: Harris moved. Malzac second. All in favor. None opposed.

4. Council Member Reports

a. Tom Harris

- Public Works Commission

Motion: Appoint Justin Viken to the Public Works Commission.

Passed: Harris moved. Nazian second. All in favor. None opposed.

- The water continues to run clear at Camp 61 and at the Mother Load Laundry. Harris will continue to monitor the situation.
- Both filters are up and running at the water plant. Paul Borrell is investigating the possibility of adding a chemical to reduce rust in the lines. Other communities in the area do this.
- City maintenance staff will be pressure washing the large sink from the Green Door in support of the construction.

b. Steve Nazian

- As of 2/28/2013 the city is in a good cash position. The City's books and the bank statement are reconciled.
- The Lake Bank notified the City that the City's debit card number was compromised. The card has been canceled and will be reissued.

5. Communications

- #### a.
- The Beaver Bay Clean-Up Day and community lunch has been scheduled for Friday, May 17.

Harris suggested the City may want to help pay the cost of removing old vehicles as there are a number of non-running vehicles sitting in yards and this is in violation of a city ordinance.

Harris also suggested approaching a youth group from WKHS to assist with the clean-up, and then have the City make a donation to the youth group.

Motion: Authorize Harris to contact WKHS to identify a youth group with the understanding the City will make a donation.

Passed. Shamblin moved. Larson second. All in favor. None opposed.

- b. Silver Bay has asked Beaver Bay for a donation for the July 4th fireworks display.

Motion: Donate \$250 to the July 4th fireworks display in Silver Bay.

Passed. Nazian moved. Larson second. All in favor. None opposed.

- c. Nazian reported the City had been approached with a request for an economic development loan. Nazian is waiting for more information from the requestor before bringing it to the Council.
- d. Janet Strand, chair of the Park & Recreation Commission has asked how much money is earmarked in the budget for Parks & Recreation. Nazian will follow-up with Strand.

6. Old Business

a. Liquor Control Commission (LCC) activity / recommendations

- Malzac reported on the Green Door renovation which is progressing nicely. She was highly complimentary of Steve VanHouse and appreciative of the volunteers who have helped. Malzac also outlined LCC's plans for the exterior. Malzac is hopeful the Green Door on-sale operation can have a grand re-opening on April 20, 2013.
- The LCC will be drafting a donation policy for situations in which groups ask the Green Door to make a contribution.
- The next meeting of the LCC is March 18, 4 p.m. at the Green Door.
- A part-time bartender has been hired. The LCC is looking for other bartenders. Barb Sterett will review the applications on file from the interviews for a manager hoping to find bartender candidates.
- An electrical issue was identified in the Green Door basement that needs immediate action. Sawtooth quoted \$3,000 for the work.

Motion: Authorize Sawtooth Electric to install a 200 AMP service at the earliest convenience.

Passed. Nazian moved. Harris second. All in favor. None opposed.

b. City clerk selection committee

The City received 11 applications for the city clerk position. The selection committee has identified four candidates to interview and will make recommendations to the Council. The interview finalist(s) will meet with the full Council. Harris has stepped down from the selection committee.

Motion: Steve Nazian to chair the selection committee. Add Todd Krynski to the selection committee.

Passed: Shamblin moved. Malzac second. All in favor. None opposed.

7. New Business

a. Finance – Fund Balances

Nazian presented proposed accounting entries to transfer balances among City funds.

Motion: Accept the adjustments as presented.

Passed: Nazian moved. Harris second. All in favor. None opposed.

b. Renewal of beer/wine licenses – Cove Point Lodge and Crossings

Shamblin confirmed with the Lake County Sheriff that there were no violations and also confirmed the liability insurance is in order for Cove Point Lodge and the Crossings.

Motion: Move to approve renewal of beer/wine licenses for Cove Point Lodge and the Crossings.

Passed: Shamblin moved. Malzac second. All in favor. None opposed.

c. Snowmobile Trailer Parking

Larson asked that signage be posted on the City's upper parking lots that snowmobile trailers need to be parked in the property by the Beaver River. Residents have complained about the noise from snowmobiles late at night.

Council agreed that parking for snowmobile trailers needs to be addressed. Parking does need to be available where snowmobilers can access trails. With the snowmobile season coming to an end, no action was taken on Larson's request. Harris said the Public Works Commission can look at this issue.

8. Public Comment

None

9. Approval of Claims

Motion: Approve the claims list as presented.

Passed: Nazian moved. Harris second. All in favor. None opposed.

10. Labor negotiations

Motion: Close the public meeting and go into closed session to discuss the City's labor negotiations.

Passed: Shamblin moved. Harris second. All in favor. None opposed.

Following a review and discussion of the City's proposal, the meeting was reopened.

Motion: Approve the proposal and request the city attorney to send it to the union.

Passed: Harris moved. Malzac second. All in favor. None opposed.

11. Adjournment

Motion: Adjourn the meeting.

Passed: Nazian moved. Malzac second. All in favor. None opposed.

City Council Meeting adjourned at 9:20 p.m.