

**CITY OF BEAVER BAY  
BEAVER BAY, MN 55601  
February 14, 2013, MEETING OF THE COUNCIL**

**Present:** Tom Harris, Linda Malzac, Steve Nazian, Kent Shamblin

**Absent:** Al Larson

**Agenda:**

1. Call to Order
2. Approval or Changes to Agenda
3. Approval of Minutes: January 24, 2013
4. Council member reports
  - a. Harris
  - b. Nazian
5. Communications
6. Old Business
  - a. Green Door renovation
  - b. Traffic control on city streets
  - c. Ordinance establishing fees and charges
7. New Business
  - a. Requested economic development loan: Honey Bee Bakery
  - b. Resolution to change street name for Windsong Cottages
  - c. Proposed resolution regarding disbursement of funds
  - d. Appointments to city commissions
    - i. Liquor Control Commission
    - ii. Parks & Recreation Commission
    - iii. Public Works Commission
  - e. Beautification committee request
8. Public comment
9. Approval of claims
10. Adjournment

**Meeting Minutes:**

**1. Call to Order**

Mayor Shamblin called the meeting to order at 7:00 p.m.

**2. Approval or Changes to Agenda**

The following additions were made to the agenda:

- Beautification Committee update was added under New Business
- Two bills were added to the Claims List

Motion: Approve the agenda as amended.

Passed: Nazian moved. Malzac second. All in favor. None opposed.

### 3. **Approval of Minutes: January 24, 2013**

Motion: Approve the minutes of the January 24 meeting.

Passed: Nazian moved. Harris second. All in favor. None opposed.

### 4. **Council Member Reports**

#### a. Tom Harris

- Harris will be using his judgment on when to call John's Sanitary for additional sanding and plowing of streets.
- The Mother Load and Camp 61 had discolored water again. Paul Borrell has been in contact with Culligan and is working on a plan to address the discolored water issue. Eventually the city will need to install a hydrant so the line that dead-ends can be flushed.
- There have been concerns about the grooming of the snowmobile trail. Harris and Malzac both reported that the trail had been groomed that day.
- Harris has identified training sessions on waste water and pump repair that city maintenance staff will attend.

#### b. Steve Nazian

- Nazian had just returned from attending "Duluth Days at the Capitol" where he represented Beaver Bay. He reported it was a good learning experience and that he understands the process should Beaver Bay want to lobby next year.

### 5. **Communications**

Shamblin reported there are currently four applicants for the city clerk position. The job post is open until February 28.

### 6. **Old Business**

#### a. **Green Door Renovation**

Malzac reported that the city has received bids for the work required to bring the Green Door into compliance with the Lake County health code. Recent analyses have shown that if the City revisits the existing salary structure for the Green Door operation, the Green Door can be profitable and the costs of the work to bring it into compliance with health code could be paid back within a year.

Motion: Accept the proposals for work and materials to bring the Green Door into compliance with county health code, and award three contracts: to VanHouse Construction for \$23,178; to Sawtooth Electric for \$7,415; and \$7,200 for materials.  
Passed: Malzac moved. Shamblin second. All in favor. None opposed.

Motion: Direct the Liquor Control Commission to consider options for reducing employment costs and bring recommendations to the February 28 city council meeting.  
Passed: Shamblin moved. Nazian second. All in favor. None opposed.

**b. Traffic control on city streets**

At the Council's request Shamblin had done research on options for managing speed limits on city streets.

Motion: Pass resolution requesting a study by MnDot, at no charge, of city streets and traffic speeds.

Passed: Harris moved. Nazian second. Roll Call Vote: Harris, Malzac, Shamblin, Nazian in favor. None opposed.

The Council asked Shamblin to send a follow-up letter to Merlon Mayrand who had sent a letter to the city expressing concern about the speed on MacDonald Avenue.

**c. Ordinance establishing fees and charges**

Shamblin reported to the Council the results of research he'd done on the costs of water/sewer connection fees in neighboring communities. The Council agreed to keep Beaver Bay connection fees at the current level.

Motion: Approve ordinance establishing fees and charges.

Passed. Nazian moved. Malzac second. All in favor. None opposed.

**7. New Business**

**a. Requested economic development loan: Honey Bee Bakery**

Lyn Singleton was present to answer questions regarding her request for an economic development loan. Nazian reported the City had economic development funds that could be used and that he had reviewed their financial data and business plan which indicated the operation should be profitable and well able to repay the City's investment.

Motion: Approve economic development loan to Lyn Singleton, Honey Bee Bakery, per terms and conditions outlined.

Passed: Nazian moved. Harris second. All in favor. None opposed.

**b. Resolution to change street name for Windsong Cottages**

Motion: Approve resolution to change street name for Windsong Cottages from "Maloney Drive" to "Windsong Drive".

Passed: Shamblin moved. Nazian second. Roll Call Vote: Harris, Malzac, Shamblin, Nazian in favor. None opposed.

**c. Proposed resolution regarding disbursement of funds**

Motion: Approve resolution to make "routine" disbursement of funds pre-approved in compliance with state laws.

Passed: Nazian moved. Malzac second. Roll Call Vote: Harris, Malzac, Shamblin, Nazian in favor. None opposed.

**d. Appointments to city commissions**

**i. Liquor Control Commission**

Motion: Appointment of Linda Malzac as chair of Liquor Control Commission and the appointments of Barb Sterett, Marc Huss and Jim Korpi to the Liquor Control Commission.

Passed: Shamblin moved. Harris second. All in favor. None opposed.

**ii. Parks & Recreation Commission**

Motion: Appointment of Adelia Kindstrand to the Parks & Recreation Commission.

Passed: Shamblin moved. Harris second. All in favor. None opposed.

Motion: Appointment of Janet Strand as chair of Parks & Recreation Commission.

Passed: Shamblin moved. Harris second. All in favor. None opposed.

**iii. Public Works Commission**

Motion: Appointment of Tom Harris as chair and the appointments of Brian Singleton and Al Larson to the Public Works Commission.

Passed: Shamblin moved. Malzac second. All in favor. None opposed.

Motion: Appointment of Kathy Swendsen to the Public Works Commission.

Passed: Harris moved. Malzac second. All in favor. None opposed.

**e. Beautification Committee update and request**

Kathy Swendsen, representing the Beautification Committee, updated the Council on plans for the Beaver Bay spring clean-up day and community lunch. The Beautification Committee requested Council support in a number of areas. The Council asked the Committee to further investigate options for recycling materials and suggested looking at a date when the weather is warmer.

Motion: Approve the Beautification Committee's request for Zach and Andy to work on clean-up day; Linda Holden to handle advance phone calls; pay for mailing announcing clean-up day; pay for dumpsters; and contribute up to \$1,500 for community lunch.

Passed. Shamblin moved. Nazian second. All in favor. None opposed.

**8. Public Comments**

None

**9. Approval of Claims**

Harris requested the bill for the installation of insulation in the Fire Hall be added to the list. Malzac asked that the Green Door fee for County Health Department be added to the list. Nazian requested that item 4097 on the list be held until he could determine if it had been previously paid.

Motion: Approve the claims list with the changes noted

Passed: Shamblin moved. Nazian second. All in favor. None opposed.

#### **10. Adjournment**

Motion: Adjourn

Passed: Shamblin moved. Malzac second. All in favor. None opposed.

City Council Meeting adjourned at 8:52 p.m.

DRAFT -- PENDING APPROVAL