

**Minutes**  
**CITY OF BEAVER BAY COUNCIL MEETING August 8, 2016**

**Call to order; 7:00pm**

**Attending:** Mayor Linda Malzac, Council Persons: Justin Viken, Nancy Krull, Barb Sterett, Ruth Maki and clerk/treasurer Tim Anderson.

**Public Present:** Jim Northhagen and Carol Krynski

**Approval, changes, additions, deletions to agenda.**

**Agenda Items added;** Old business items 3 &4. Motion to accept agenda as revised made by Viken, seconded by Krull. Vote; Aye 5, nay 0.

*Motion Passed*

**Approval of Minutes:** Motion to approve minutes from July 5, 2016, as written by Viken, seconded by Sterett. Vote; Aye 5, Nay 0.

*Motion Passed*

**City Clerk, Council and Committee reports.**

**City of Beaver Bay Clerks Report August 8, 2016**

1. Christine Circle: Surveyor has indicated an adjustment to the north is possible, they will complete a drawing. Mr. Napper can negotiate a settlement with the neighbors to the north and then the city can grant Mr. Napper a variance or he can move his house.
2. Water Plant: Agreement has been made between MNDOH and petro-fund. Magney the contractor was given the go ahead to start new intake project.
3. Fire Dept.; we continue to work to finalize the disbandment of the Fireman's relief fund. We had 1 person pass away and I am in the process of resolving the claim. Deed for fire truck sent to do-bid they will now post it for bidding to sell.
4. I have continued attending Lake Co Mountain bike trail meetings and I am advocating for possible trail head at apt complex as an option.
5. Safety training: I am currently working with LMCT to get the safety training they are required to have.
6. Green Door: We have final plans for construction and are awaiting cost estimate to proceed. We have ordered the POS system and it is being programed with our inventory.
7. Wayside Rest; Pop machine Contacted Coke Dist. and they have placed a Machine and it is working.
8. AEOA on the DEED program. 2 new people added to the program. Resolve conflict of interest.
9. Park & Rec: Play Ground/ Safety 1<sup>st</sup> a bid on leaving the playground where it is and bringing it up to code \$10,518.00 Moving was \$13,968.00.
10. City Beautification: Working on placement of signs. Got word back from MNDOT and I am sending a 2<sup>nd</sup> copy of map and pic for their review
11. 2 delinquent water bills.
12. I have sent old debts from EDA loans, back water and rents to a collection agency to take over delinquent accounts.
13. Apartments Lake Superior College has showed some interest in using Apt. for disaster training, the head of the program will be coming to look over the property.
14. Continue to work on budget for 2017. Any changes that need to be added or subtracted?

15. Currently suspended our use of VanHouse cleaning, looking at possibility of hiring someone directly to do cleaning or rebidding contract.
16. Primary elections August 9.
17. Rhythm & Roots schedule.
18. Attended new clerks orientation training provided by MLCT August 2-4.
19. Proposed election Judges Debra Anderson, Linda Holden, Ellie Korpi and I attended Election Judge Training July 27, 2016.
20. Old Industrial 1996 model JD mower at ponds blew out engine and we cannot get all the replacement parts we need to rebuild it. After Larry & Jim researched what other cities were using and satisfied with I went through National Joint Purchasing Agreement to get a Kubota F2690 through Duluth Bobcat.
21. I am working on getting pedestrian signs for cross walks from MNDOT.

**Council Person Sterett/Liquor Commission;** Gross sales are slightly ahead of last year. Final plans are under way for the 1<sup>st</sup> annual Rhythm & Roots festival. We continue to look for bids for off sale expansion.

#### **Old Business:**

1. Playground Bid update. To update at current location or move it. After discussion and review of letters received Council Person Krull made a motion to have the playground remain at its present location and be brought up to code as agreed on in the bid from Safety 1<sup>st</sup>, seconded by Viken. Vote; Aye 5, Nay.  
*Motion Passed*
2. Comprehensive Plan Update. A motion was made by council Person Sterett to have the Comprehensive plan committee include; Barb Sterett, Tim Anderson, Gene Walsh, Larry Hickman, Mike DeBonis, Linda Malzac, Ruth Maki and Nancy Krull and any interested community members, seconded by Maki. Vote; Aye 5, Nay 0.  
*Motion Passed*
3. Apartment's area possibly used as City operated campground or subdivide property and sell. Upon discussion of the best use of the property owned by the city known as the "apartments" it was decided to have the city administrator look into options of a city owned camp ground or subdividing the property for sale for other uses.
4. Pedestrian signs on Hwy 61. After discussion about the safety in the cross walks and concern from citizens a motion was made by Council Person Viken to replace the pedestrian signs at the corner of Hwy 4 & Hwy 61 and McDonald and Hwy 61, seconded by Krull. Vote; Aye 5, Nay 0.  
*Motion Passed*

#### **New Business:**

1. **CITY OF BEAVER BAY ORDINANCE NO. 2016-0001**  
**AN ORDINANCE OPTING-OUT OF THE REQUIREMENTS OF MINNESOTA STATUTES, SECTION 462.3593** which permit and regulate temporary family health care dwellings. After review of the information from the public hearing on this matter Council Person Krull moved to pass **CITY OF BEAVER BAY ORDINANCE NO. 2016-0001** It was seconded by Sterett. Roll Call Vote; Mayor Malzac Aye, Council Person Viken Aye, Council Person Krull Aye, Council Person Sterett Aye, Council Person Maki Aye.  
*Resolution Passed*
2. Filing is open for 2 (two) 4-year Council terms, 1 (one) 2-year Council term and 1 (one) 2 year Mayor Term.

3. Repairs on White Rock Road. Upon review of the estimate from Brandon Olsen of \$3475.00 to fix the drainage on White Rock Road a motion was made by Council Person Viken to repair the road as per the estimate, seconded by Sterett. Vote; Aye 5, Nay 0.

*Motion Passed*

4. Purchase of new industrial lawn mower for ponds area. Upon review of the quote from Kubota through purchasing agreement from NJPA Council person Viken moved to purchase the Kubota mower through quote 622775, seconded by Krull. Vote; Aye 5, Nay 0.

*Motion Passed*

5. Review of quotes for rugs and linen supply. After review of quotes from AmeriPride and K&G Service a motion was made by Council Person Krull to accept the quote from K&G Services, seconded by Viken. Vote; Aye 5, Nay 0.

*Motion Passed*

6. Janitorial services Green Door and Community Center. After discussion about janitorial service needs it was decided to place an ad for quotes for review. A motion was made to hire Debbie's Sunshine Services for temporary cleaning before the Rhythm & Roots Festival buy Council Person Sterett and seconded by Viken. Vote; Aye 5, Nay 0.

*Motion Passed*

7. Approval of new hire Kristin Napper. A motion was made by Council Person Sterett to hire Kristin Napper as a part time bartender/off sale clerk and was seconded by Viken. Vote; Aye 5, Nay 0.

*Motion Passed*

8. Changing Jim Baker to full time status. A motion was made to change Jim Baker from part time to full time status by Council Person Krull, seconded by Sterett. Vote; Aye 5, Nay 0.

*Motion Passed*

9. Council approval of election judges. A motion was made by Council Person Sterett to hire; Debra Anderson, Linda Holden, Ellie Korpi and Tim Anderson as election Judges, it was seconded by Maki. Vote; Aye 5, Nay 0.

*Motion Passed*

10. Conflict of interest regarding the DEED/Small Cities Development Program

11. **RESOLUTION 2016-1008 CITY OF BEAVER BAY RE: WAIVER OF CONFLICT OF INTEREST RE: MAYOR MALZAC'S GRANT APPLICATION FOR THE DEED/SMALL CITIES DEVELOPMENT PROGRAM.** After discussion Council Person Krull moved to pass resolution 2016-1008, it was seconded by Viken. Roll Call Vote; Viken Aye, Krull Aye, Sterett Aye, Maki Aye, Abstaining Malzac.

*Resolution Passed*

12. **RESOLUTION 2016-1009 A RESOLUTION OF CITY OF BEAVER BAY, MINNESOTA STATING ITS SUPPORT TO DEVELOP AND IMPLEMENT U.S. BICYCLE ROUTE 41.** After discussion and review of resolution 2016-1009 a motion was made by Council Person Viken and seconded by Viken and seconded by Sterett. Vote; Aye 5, Nay 0.

*Resolution Passed*

**Public Comment:** None

**Claims List:** After review of the claims list Council Person Viken moved to approve the list, it was seconded by Maki. Vote; Aye 5, Nay 0. *Motion Passed*

**Adjourn:** A motion was made to adjourn by Council Person Viken and seconded by Krull. Vote; Aye 5, Nay 0. *Motion Passed*

**Date Approved:** \_\_\_\_\_ **By:** \_\_\_\_\_  
City Administrator/Clerk/Treasurer