

**Minutes**  
**MONTHLY CITY OF BEAVER BAY COUNCIL MEETING 6:00 p.m. September 6, 2022**

**Present Council:** Mayor Gmach, Council Persons: Maxwell, McDonald, Kindstrand and VanNort  
**Staff:** Jim Baker PW, Clayton Alborn Green Door, Wil Taylor MSA and Tim Anderson Clerk/Treasurer  
**Public:** Bob Strand, Susan Holm and Debra Anderson.

Invited:

**Call to Order:** 6:00pm by Mayor Gmach

**Approval, changes, additions, deletions to agenda:** A motion was made to approve the agenda as written by Kindstrand seconded by McDonald. Vote: Aye 5, Nay 0. Motion Passed.

**Approval of Minutes:** A motion was made to approve minutes of Regular Council August 2, 2022 and Special Meetings August 8, 2022 by McDonald seconded by VanNort. Vote: Aye 5, Nay 0. Motion Passed.

**City Clerk, Council and Committee Reports.**

Clerks Report: see attachments A. & B

Green Door: Stool Repair quote. 20 stools \$285 Materials, \$815 Labor. \$188.88 for swivels. Mr. Alborn asked for permission to hold an event in October with a Herring Fry and Music and was given council approval.

Public Works Report: Ditching done on Painted Hill Drive and Christine Circle. Working on Lift Station Pump repair for spares. Pond discharge testing is well below allowable limits and am transferring and discharging to be ready for winter. Almost done with copper-lead house inspections. New plow installed on Chevy and old plow rebuilt for f450. F450 has been checked out and repaired now we are waiting for new box to come in and be installed.

MSA: No business to report.

**Old Business:**

1. **Short term Rental Interim Permit ordinance with new limitations finalize wording and set date for public hearing.** After much discussion (see attached letter from Mr. Strand) a motion was made to hold a public hearing on the proposed change to the city's Interim Permit Ordinance to limit the number of Short Term Rentals to 20% of the residential housing North of Highway 61 within the city limits and 20% of the residential housing South of Highway 61 within the city limits to schedule for October 4, 2022 at 5:15 p.m. by McDonald and seconded by Maxwell. Vote: Aye 5, Nay 0. Motion Passed.

**New Business:**

1. **Proposed Ordinance Change allowing Short term Rental as an authorized use in the city commercial zone (200 feet from the Highway 61 centerline).** After review of the current city ordinance on Commercial property a motion was made to hold a public hearing October 4, 2022 at 5:30 p.m. on a proposed change to the Commercial Property Zoning to allow Short Term Rentals as an approved use by McDonald and seconded by Gmach. Vote: Aye 5, Nay 0. Motion Passed.
2. **A motion was made to pass resolution 2022-007 Authorizing check signing by the Mayor, Council Members and the city Clerk/Treasurer at Park State Bank,** by Gmach and seconded by Kindstrand. Vote: Gmach Aye, Kindstrand Aye, McDonald Aye, VanNort Aye, Maxwell Aye, resolution 2022-007 passed
3. **A motion was made to pass Resolution 2022-008 Authorizing check signing by the Mayor, Council Members and the city Clerk/Treasurer at North Shore Federal Credit Union and seconded by Maxwell.** Vote: Gmach Aye, Kindstrand Aye, McDonald Aye, VanNort, Aye, Maxwell Aye, resolution 2022-008 passed

4. **2022-009 Preliminary Approval of the 2023 budget.** After review a motion was made to pass the preliminary budget as presented by the budget committee by Gmach and seconded by Kindstrand. Vote: Aye 5, Nay 0. Motion Passed.
5. A motion was made to pass **Resolution 2022-009 setting the preliminary 2023 tax levy at \$306,000 Three Hundred Six Thousand) and the levy for the annual payment related to the issuance and sale of a \$440,099 general obligation revenue note, series 2010 in the amount of \$16,851 (sixteen thousand eight hundred and fifty one dollars).** Vote: Gmach Aye, Kindstrand Aye, McDonald Aye, VanNort Aye, Maxwell Aye, resolution 2022-009 passed.
6. **Set public meeting for increase in water and sewer rates.** As a result of the budget meeting held August 23, 2022 it became apparent that there was not sufficient revenue in both water and sewer funds to fully support the operations. **A motion was made to have public hearing, October 4, 2022 at 5:45 p.m., on increasing water and sewer rates by 5% by Gmach and seconded by Kindstrand.** Vote: Aye 5, Nay 0. Motion Passed.
7. **Bay Area Historical Society Requested for funding.** A motion was made to approve \$1000 in support of the Bay Area Historical Society by McDonald seconded by Maxwell. Vote: Aye 5, Nay 0. Motion Passed.
8. A request was made by the council and citizens to look into repairs and painting on the Beaver, benches and sign located in front of the community center to improve the image of the city.

**Public Comments:** Mr. Strand suggested we contact Lovn' Lake County for financial assistance for operations at the rest stop and for funding staff at the historical society. Mr. Gmach at the urging of his wife requested that we also look into picnic table for the front of the community center.

**Correspondence:** LMC Trust \$630.00 Experience Modification notice, reduction in the 2021 premium cost.

**Claims List:**

Claims: # 10900 through # 10928	August 8, 2022	In the Amount of: <b>\$34,432.13</b>
Claims: # 10929 through # 10951	August 22, 2022	In the Amount of: <b>\$48,333.54</b>
Claims: # 10951 through # 10981	September 6, 2022	In the Amount of: <b>\$33,871.62</b>

**Electronic payments for July \$27,688.66 (which includes \$8461.23 in Direct deposit payroll listed below)**

Payroll: 8/15/2022	Checks: <b>\$4,820.63</b>	Direct Deposit: <b>\$4,620.16</b>
Payroll: 08/29/2022	Checks: <b>\$4,339.26</b>	Direct Deposit: <b>\$4,615.63</b>

A motion was made to approve the claims, electronic payments and payroll as presented by Gmach and seconded by McDonald. Vote: Aye 5, Nay 0. Motion Passed.

**Adjourn:** Motion to adjourn was made by McDonald and seconded by VanNort. Vote: Aye 5, Nay 0. Motion Passed.

**Time: 7:07 pm**

**\Mayor:** \_\_\_\_\_

**Clerk:** \_\_\_\_\_

## Attachment A. City Council Minutes City of Beaver Bay Clerks Report September 6, 2022

1. **Parks & Recreation and Beautification.**
2. **Water intake project:** Have applications for directed congressional spending through Senators Smith and Klobuchar and Stauber's office. MSA is still looking for alternative funding sources. MN Bonding Bill did not pass so no funding this year from that source. Will reapply for next bonding bill.
3. Need to set meeting for committee on water/sewer rates.
4. **Monthly Reports:** MN State Withholding Tax, MN Sales and Use Tax, MPCA DMR, Bi-Weekly Federal Withholding Tax, and PERA bi-weekly payments are up to date. **Quarterly reports:** 941 IRS, MN State quarterly withholding, MN Unemployment, Building Permit Report. Up to date. **Annual Reports:** MN Pay Equity report and 2022 Census Gov. Survey of Pension Funds. Mileage rate increased to 62.5 cents.
5. **Meetings attended. Budget meeting 8/23/2022.**
6. **Community Center.** Community Center used 9 days in August. Carpets in offices were cleaned.
7. **General Fund Bank Accounts:** Park State Bank city general account July 2022 balanced \$1,119,945.02, August not due to time constraints due to holiday. North Shore Credit Union Fire Relief Savings reconciled July with Balance of \$129,542.70
8. **Zoning and Building Permits:** Request for Interim use permit that may be rescinded depending on action for commercial zone.
9. Airport update: No new news.
10. Compliance: One residences in the compliance list had issues with property lines but they researched it and resolved it on their own..

City of Beaver Bay

Cash Control Statement

8/2/2022

For the Period : 7/1/2022 To 7/31/2022

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Outstanding Checks	Plus	Total Per Bank Statement
General Fund	\$1,034,610.04	\$195,544.26	\$17,970.98	\$1,212,183.32	\$0.00	\$11,949.40	\$0.00	\$1,224,132.72
Parks and Recreation	\$17,910.38	\$0.00	\$0.00	\$17,910.38	\$0.00	\$0.00	\$0.00	\$17,910.38
Cemetery	\$4,615.70	\$0.00	\$0.00	\$4,615.70	\$0.00	\$0.00	\$0.00	\$4,615.70
City Beautification	\$10,207.48	\$0.00	\$0.00	\$10,207.48	\$0.00	\$0.00	\$0.00	\$10,207.48
General Debt Service (Identify)	(\$133,372.06)	\$0.00	\$0.00	(\$133,372.06)	\$0.00	\$0.00	\$0.00	(\$133,372.06)
Debt Service Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Sewer- MPFA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer- Replacement Fund	(\$5,610.00)	\$0.00	\$0.00	(\$5,610.00)	\$0.00	\$0.00	\$0.00	(\$5,610.00)
Perpetual Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ENTERPRISE FUNDS (601 through 699)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	(\$419,979.05)	\$7,373.13	\$74,791.72	(\$487,397.64)	\$0.00	\$0.00	\$1,559.88	(\$485,837.76)
Sewage Collection and Disposal	\$279,223.47	\$4,519.03	\$9,112.31	\$274,630.19	\$0.00	\$287.13	\$0.00	\$274,917.32
Municipal Liquor Store	\$135,203.97	\$85,124.27	\$71,573.02	\$148,755.22	\$0.00	\$25,348.90	\$0.00	\$174,104.12
Econ Dev Authority	\$38,877.12	\$0.00	\$0.00	\$38,877.12	\$0.00	\$0.00	\$0.00	\$38,877.12
<b>Total</b>	<b>\$961,687.05</b>	<b>\$292,560.69</b>	<b>\$173,448.03</b>	<b>\$1,080,799.71</b>	<b>\$0.00</b>	<b>\$39,145.31</b>	<b>\$0.00</b>	<b>\$1,119,945.02</b>

