

Minutes

MONTHLY CITY OF BEAVER BAY COUNCIL MEETING 6:00 p.m, 6-2-2020

Attending: Council: Acting Mayor Jim Korpi, Tom Gmach and Buddy (David) Kindstrand II, Green Door Manager Jesse Viola and City Admin/Clerk/Treasurer Tim Anderson. Michelle Swoboda from WIPFLi the city auditor.

Public Present: Debra Anderson and Tom Harris.

Call to Order:6:00 p.m.

Approval, changes, additions, deletions to agenda: A request was made to move item #1 under new business to before council and committee reports. A motion was made to accept the agenda as amended by Council Person Kindstrand and seconded by Acting Mayor Korpi. Vote Aye 3, Nay 0. *Motion Passed*

Approval of Minutes: Regular Council May 5, 2020 A motion was made to approve the minutes as written by Council Person Gmach and seconded by Council Person Kindstrand. Vote Aye 3, Nay 0. *Motion Passed*

City Clerk, Council and Committee Reports.

Clerks Report: see attachments A & B

Green Door: The Council reviewed a proposal from Jesse Viola for an assistant manager and his justification in so requesting. He also discussed the struggles with getting people back to work and his frustration in operations of the Green Door. He was reminded of his authority to schedule his staff as he needs and if he needs he can look for additional help.

Public Works Report:

New Business:

1. **Audit Review Michelle Swoboda WIPFLi** , Michelle gave an overview of the 2019 Audit and was available for questions.
2. **Todd and Carol Krynski: Resolution 2020-005 A RESOLUTION ALLOWING OUTDOOR CAFÉS.** In response to the Governors' regulation for covid-19 restaurants are able to open outdoor Café's the Governor has allowed approval expansion of on-sale service to those café's as approved by local municipalities. A Motion was made to pass Resolution 2020-005 allowing outdoor Café's and extended on-sale service to those approved café's by Council Person Kindstrand and seconded by Acting Mayor Korpi. Roll Call Vote: *Gmach Aye, Kindstrand Aye, and Korpi Aye. Resolution 2020-005 Passed*

The applications for Temporary Expansion Permits approving outdoor café's for Camp 61 and Lemon Wolf Café were reviewed and a motion was made to approve the expansion permits to Camp 61 and the Lemon Wolf café by Council Person Gmach and seconded by Council Person Kindstrand.

Vote Aye 3, Nay 0. *Motion Passed*

Old Business:

1. **Apartment land**, What to do with it? Proposal from Nathan Hoffman. After discussion and review of the proposed development by Nathan Hoffman, the city administrator was authorized to contact a realtor to list the property and explore the options.
- 2.

Public Comments: Tom Harris commented on the need to look at moving the water line out of the middle of the apartment lot before any development. He also commented that the first step in resolving the phosphorous problem is to address people putting phosphorus into the system with detergents. Mr. Harris also stated he would like the survey markers that were moved during road construction put back into place when the city does any survey work for the sale of the apartments land.

Correspondence: Monthly MDH water test results, Water intake inspection report, Thank you from Lake Superior School District for use of parking lot at the Green Door to distribute food during the pandemic.

Public Hearing Notice on proposed Interim Permit for short term rental for house on West Road.

Claims List:

Claims: # 9437 through # 9455	05/18/2020	In the Amount of: \$14,359.51
Claims: # 9456 through # 9472	06/01/2020	In the Amount of: \$11,006.88

Electronic Payments April 2020 in the Amount of **\$ 15488.04**

Payroll: 05/11/2020	for \$ 5,667.99
Payroll: 05/11/2020	for \$ 168.28
Payroll: 05/26/2020	for \$ 5,747.14

After review of the claims, electronic payments and payroll lists a motion to accept them was made by Council Person Korpi and seconded by Mayor Krull. Vote: Aye 4, Nay 0. ***Motion passed.***

Adjourn: A motion to adjourn was made by Mayor Krull and seconded by Council Person Korpi. Vote: Aye 4, Nay 0. ***Motion passed.***

Time: 7:17 p.m.

Mayor: _____ **Clerk:** _____ P

Attachment A. City Council Minutes City of Beaver Bay Clerks Report June 6, 2020

1. **Parks & Recreation and Beautification.** Received first ½ of Annual Reimbursement from Lake county \$3,200.00. Wayside rest is open and Ellie Korpi is maintaining and managing supplies.
2. **Public works:** Inspection of water intake pipe was completed and the report in along with video, official findings we are missing 100 feet of pipe in the middle of the intake system so we are drawing water from about 7 feet deep, the control structure would be drawing at 25 feet. We are looking at the next steps of how to fix it and the cost. We are talking to MSA and MPCA about resolution to our pond problems, MSA has prepared a proposal for a facilities Master evaluation report (\$38,000) which we may need in to access funding. MPCA will be scheduling a meeting with our compliance officer and MPCA engineers to see what we need to do for their approval for removing the filter beds and adding an additional secondary pond. We had a problem with water turn on at the club which caused some rust water and we have resolved the issue. We are requesting that the Beaver Bay Club give us at least a week's notice next year so we can notify business in advance when it will be so they can plan accordingly so we are not so disruptive in their services. One claim for fence damage with snow plowing, adjuster was going to pro rate damage and depreciation get back to us.
3. **Monthly Reports:** MN State Withholding Tax, Bi-Weekly Federal Withholding Tax, and PERA bi-weekly payments are up to date. **Quarterly reports:** **Annual Reports:**
4. **Meetings attended:** Every Monday teleconference with Lake County Public Health response team, Every Thursday Zoom meeting with Lake Area Chamber of Commerce an individual meeting with the Lake County Chamber of Commerce director.
5. **Apartments:** Awaiting invoices from County to tally expense.
6. **Community Center.** Community Center used 4 days in May (all were township or city meetings), Concrete Leveling was done. Polished has given notice that they are moving out.
7. **General Fund Bank Accounts:** March City General Account reconciled with a balance of \$809,211.70 in Lake Bank. North Shore Credit Union Fire Relief Savings \$124,915.00
8. **Zoning and Building Permits:** Application for Ruth and Dan Maki to place a trailer on their land up in the trailer court.
9. **Compliance:**
10. Computer updates: Waiting for Covid-19 so we can finish the Water plant update.
11. License: **Pro Rate of Liquor License**
12. East Lake Clinic District update. New contract with Lakeview Clinic to provide clinical services, prior it was with St. Luke's which also owns Lakeview Clinic. This makes it easier to coordinate services.
13. Covid-19 Plan. Jesse Viola is making arrangements for opening according to the Governors' regulation.

City of Beaver Bay

Cash Control Statement

5/12/2020

For the Period : 4/1/2020 To 4/30/2020

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$870,282.25	\$1,915.98	\$36,814.95	\$835,383.28	\$0.00	\$1,611.36	\$836,994.64
Parks and Recreation	\$17,910.38	\$0.00	\$0.00	\$17,910.38	\$0.00	\$0.00	\$17,910.38
Cemetery	\$4,615.70	\$0.00	\$0.00	\$4,615.70	\$0.00	\$0.00	\$4,615.70
City Beautification	\$10,207.48	\$0.00	\$0.00	\$10,207.48	\$0.00	\$0.00	\$10,207.48
General Debt Service (Identify)	(\$137,004.18)	\$0.00	\$0.00	(\$137,004.18)	\$0.00	\$0.00	(\$137,004.18)
Debt Service Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Water Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Sewer- MPPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Tank Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Perpetual Care	(\$1,100.00)	\$0.00	\$880.00	(\$1,980.00)	\$0.00	\$0.00	(\$1,980.00)
ENTERPRISE FUNDS (601 through 699)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewage Collection and Disposal	(\$402,297.26)	\$14,510.84	\$8,781.99	(\$396,563.32)	\$0.00	\$1,224.68	(\$395,338.64)
Municipal Liquor Store	\$280,686.51	\$8,893.77	\$4,646.65	\$284,933.63	\$0.00	\$707.81	\$285,641.44
Econ Dev Authority	\$151,487.98	\$13,848.76	\$15,631.62	\$149,705.12	\$0.00	\$41.20	\$149,287.76
Firemans Relief Fund	\$38,877.12	\$0.00	\$0.00	\$38,877.12	\$0.00	\$0.00	\$38,877.12
Total	\$833,670.98	\$39,169.35	\$66,755.12	\$806,085.21	\$458.56	\$3,585.05	\$809,211.70

Beaver Bay E-Payments

April 2020

	Date	Amount	Date	Amount	Date	Amount	Total
Federal Payroll Withholding	4/13/2020	\$1,913.51	4/27/2020	\$ 1,964.55			\$3,878.06
PERA	4/13/2020	\$1,110.45	4/27/2020	\$1,152.46			\$ 2,262.91
State Payroll Withholding	4/27/2020	\$678.95					\$ 678.95
Staten Sales and Use Tax	4/3/2020	\$3,313					\$ 3,313.00
Credit card Processing	4/6/62020	\$563.72					\$ 563.72
Amazon	4/2/2020	61.28					\$ 61.28
Lake Bank Fees	4/30/2020	49.6					\$ 49.60
Brock White Erosion Cont Apt	4/23/2020	\$138.42					\$ 138.42
USPS							\$ -
Brock White Erosion Control apt	4/30/2020						\$ 568.32
Credit Card Purchases	amazon charge (paid back)		4/6/2020				\$ 1.06
Sams Club Office supply							\$ 28.98
Carlson Concrete Mat Staples Apartment							\$ 222.81
Dans Feed Bin Seed for apartments							\$ 719.75
Brock white Straw Net	4/22/2020						\$ 888.00
BrockWhite	4/21/2020						\$ 1,207.68
Brock White Straw for erosionn control Apt demo							\$ 905.50
Total							\$15,488.04

Approved 5/5/2020 Mayor:

Nancy Krull Clerk:

Tim G Anderson

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