

Minutes

MONTHLY CITY OF BEAVER BAY COUNCIL MEETING 6:00 p.m. May 2, 2023

Council Present: Mayor Gmach, Council Persons VanNort, Kindstrand and McDonald. Absent Maxwell.

Staff Present: James Baker Public Works Supervisor, Tim Anderson Clerk/Treasure and Wil Taylor Jon Loye from MSA.

Public Present: Carol Krynski, Todd Krynski, Jesse Viola, Nathan Feist from Bollig, and Chelsie GrayHawk from the Well.

Call to Order: 7:00p.m.

Approval, changes, additions, deletions to agenda: A request was made to add Jesse Viola after the Auditors presentation. A motion was made to approve the agenda with the addition of Jesse Viola by Kindstrand and seconded by McDonald. Vote: Aye 4, Nay 0. Motion Passed.

Presentations: Audit report WIPFLi Zach Sharp. Mr. Sharp did a review of the Audit and answered questions. A copy of the Audit is available in the City Office or can be viewed through the city website beaverbaymn.com

Jesse Viola Outdoor Expo: Mr. Viola was present to request participation in the Outdoor Expo he has been running the last 5 years. The proceeds go to sponsorships for youth activities such as the Skeet Shooting Club, Snowmobile, ATV and Gun Safety. A motion was made to approve \$600 to be used to fund the above mentioned activities per agreement by Kindstrand and seconded by Gmach. Vote: Aye 4, Nay 0. Motion Passed.

Approval of Minutes After review a motion was made to approve the minutes of Regular Council April 17, 2023 as written by Gmach and seconded by McDonald. Vote: Aye 4, Nay 0. Motion Passed.

City Clerk, Council and Committee Reports.

Clerks Report: See Attachment A. In discussion of succession plan a date was given for ending employment for Clerk/Treasurer Anderson in September. Clerk Anderson was directed to advertise for the position.

Green Door: Inflatable's for Smelt Fry

Public Works Report: Dig Leak at curb-Stop Andersons; it was decided to have the city dig and identify the actual source of the leak and then identify the financial responsibility. Mr. Baker has identified the need for new controllers for lift stations and at the water plant as the current ones are out dated and cannot be replaced. Infiltration and ponds, controllers for water plant and lift stations. We are looking into possible insurance claim for damage done by power outages. Mr. Baker reported he is having problems with internet connectivity at the water plant so remote monitoring is sporadic. He would like to check with other service providers to attempt to get better continuity of service and the council agreed with him researching and coming back with a proposal.

MSA: Update on meeting to discuss ground water infiltration, looking at funding from IRRRB and Corp of engineers.

Old Business:

1. City Engineer: After hearing proposals from Bollig Engineering last meeting and meeting with MSA a motion was made to table any changes in the City Engineering firm until January 2024 when our current agreement runs out with MSA and then revisit it again by McDonald and seconded by Gmach. Vote: Aye 4, Nay 0. Motion Passed.

2. Lemon Wolf space: Carol Krynski reported that review of delinquent accounts, the back taxes and viewing the condition of the space and equipment it is time for the city to take action as the situation is continuing to get worse. The city Attorney is currently reviewing the lease and will advise us on options to address the issue. It was also pointed out that there is still food in the kitchen and coolers are getting moldy. Chelsie GrayHawk stated the Well has noticed some rodent activity also which may be connected to the condition of the unit. The pest control for the building had not been notified of any activity and will be notified.

New Business:

1. Food Truck Green Door Parking agreements (use of electricity, space rent, exclusivity, garbage, valid health certificate, certificate of insurance, frequency) After review of the change in frequency and utilization of ancillary services at the Green Door for food trucks it was decided the city needs to look at establishing guidelines and agreements to address the issue. An ad-hoc committee was formed including: Todd Krynski, Sean McDonald, Buddy Kindstrand and Tim Anderson to meet review the issues and make recommendations to the city council. First meeting set for Tuesday May 9 at 3:00p.m. at city offices.
2. Ms. GrayHawk inquired about the possibility of trying a sauna trailer in the parking lot near the Well and run through the Well to see what kind of interest it generates. A motion was made to approve the use of parking lot space for a Sauna Trailer following the signing of a community center agreement by McDonald and seconded by Kindstrand. Vote: Aye 4, Nay 0. Motion Passed.
3. Ms. GrayHawk inquired about using the community center space for Yoga 2 times per month on Saturday mornings. It will be facilitated by different yoga people who collect donations to cover the cost. A motion was made to approve of the use of the Beaver Bay Community Center at the rate of \$25.00 per day and coordinated with the scheduling of other users for activities and signing a community center rental agreement by McDonald Seconded by Kindstrand. Vote: Aye 4, Nay 0. Motion Passed.

Public Comments: Ms. Krynski pointed out an issue where Camp 61 was left on the Liquor License and buyers card and requested the city get it changed. This has been corrected but Clerk Anderson was unsure if a new Buyers Card was issued, Clerk Anderson will follow up with Alcohol and Gambling Enforcement.

Correspondence: None

Claims List:

Claims: #11323 through # 11344 May 1, 2023 In the Amount of: **\$23,056.89**

Payroll: April 24, 2023 Checks: **\$4,800.27** and Direct Deposit: **\$5,328.46**

A motion was made to approve the claims, electronic payments and payroll as presented by Kindstrand and seconded by Gmach. Vote: Aye 4, Nay 0. Motion Passed.

Adjourn: A motion was made to adjourn by McDonald and seconded by VanNort. Vote: Aye 4, Nay 0. Motion Passed.

Time: 8:38 p.m.

Mayor: _____ **Clerk** _____

Attachment A. City Council Minutes

City of Beaver Bay Clerks Report May 2, 2023

1. **Parks & Recreation and Beautification.**
2. **Water intake project:** Just got email describing how to apply for the \$432,000 congressionally directed spending obtained through Senators Klobuchar and Smith and will be working on accessing the funding. Met with MSA on funding options.
3. **Monthly Reports:** MN State Withholding Tax, MN Sales and Use Tax, MPCA DMR, Bi-Weekly Federal Withholding Tax, and PERA bi-weekly payments are up to date. **Quarterly reports:** 941 IRS, MN State quarterly withholding, MN Unemployment, Building Permit Report. **Annual Reports:** ,
4. **Meetings attended:** MSA 5-1-2023
5. **Community Center.** Community Center used 13 times in March. Scheduled for 6 times in May.
6. **General Fund Bank Accounts:** Park State Bank city general account reconciled for April 2023 with a balance of \$XXXX. North Shore Credit Union Fire Relief Savings reconciled March with Balance of \$130,757.75.
7. **Zoning and Building Permits:** 1 inquiry for a demolition and replace with a mobile home. 1 application for a STR in the commercial zone (rescinded application). Continued inspections on Cove Point Garage, New Build on Mary Street and New Build on Algoma Way. North Shore Glamping Lake County on septic system cannot be certified until it has a number of hours of operation so Lake County has detailed an opening plan as temporary approval, The well was just hooked up and plumbing inspection, electrical inspection and MDH on campground compliance inspection will take place this week. DPH has agreed to approve the septic plan as arranged with Lake County and will issue the permit conditionally. In the event that all approvals are in place the Cove point has set aside enough space so they can accommodate the guests.
8. Still awaiting background check form the Lake County Sheriff on Liquor License issued to and transfer Tracks N Racks, All other licenses renewal completed.
9. Attorneys continue to monitor and advise on wastewater compliance.
10. Disconnect letter sent to delinquent water sewer account.
11. Delinquent account contacted and they are sending payment and working on a plan to catch up. Our attorney has been contacted and we are reviewing the options.
12. 1 application received for Clerk/Treasurer position.