

AGENDA
CITY OF BEAVER BAY COUNCIL MEETING April 5, 2016

Call to order

Approval, changes, additions, deletions to agenda

Approval of minutes: March 2, 2016

City Clerk and Council reports.

Old Business:

- 1. Beaver Bay Township**
- 2. Apartments**
- 3. Christine Circle**
- 4. Water Plant improvements**

New Business:

- 1. Authorizing Check Signing and Fireman's Relief account resolution**
- 2. Appointment to East Lake Clinic District**
- 3. Attorney's Fees**
- 4. Beaver Bay Comprehensive Plan**
- 5. Green Door position**
- 6. Lake Co Transportation tax meetings**
- 7. Council Position**
- 8. Representative to Sex Trafficking meeting**
- 9. Silver Bay Fire works**

Public Comment:

Claims List:

Adjourn:

**CITY OF BEAVER BAY
BEAVER BAY, MN 55601
April 5, 2016
MEETING OF THE COUNCIL**

Present: Linda Malzac , Barbara Sterett, Nancy Krull

Absent: Justin Viken

Public Present: David Kindstrand, Mary Jane VanDenHeuvel, Jerry Larson, Heidi Ellefson, Tom Byrnes, Carol Krynski, Ted Youngberg, Ruth Maki, Allen Anderson

Call to Order

Linda Malzac called the meeting to order at 7:00 p.m.

Approval of Agenda

Passed: Sterett moved. Krull second. All in favor 3 - 0.

Approval of Minutes of Previous Meeting

Motion: Approve minutes of the March 2, 2016 as submitted.

Passed: Sterett moved. Krull seconded. All in favor 3 – 0

Clerks Report April 5, 2016

1. Christine Circle: SEH Engineering came back with plans for Christine Circle. I have a preliminary quote for; Soil Borings and Pavement design, final design and bidding documents and easement description and exhibit \$19,500.00. We also have a preliminary bid for staking & monitoring for approx. 20,800.
2. Water Plant: We have Minnesota Department of Health approval and bids are out. There will be a pre bidding meeting and a bidding meeting to open the bids.
3. I contacted Do-Bid about selling the firetrucks. Two of them were put up for sale and ended March 31. Yellow one sold for \$2050. Red one for \$1250. Fill Station \$452., Tanks \$52., \$70., \$70., \$65. The 84 ford is still in need of a title, we cannot find one on file in MN, contacted NY where the truck came from and are waiting for results.
4. So far the funds transferred to the city from the fire department have amounted to \$95,580.52. (43,923.91 were transferred to the relief funds.) We are setting up access to the relief funds so we can get info to sort it out.
5. Auditors were here and we have not gotten the report back. There may be an issue of over payment to the petro fund of approx. \$20,000.
6. Training in June for city clerks in St. Paul
7. Attorney fee, we are paying a \$750. Per Quarter for a retainer plus we pay for any additional cost. They suggest we just go to a fee for service.

8. Who should get the 2nd bank statement?
9. Health insurance update. They couldn't get Clerks wife on the policy until open enrollment due to AHC act. It would have cost \$1704.00 for both, now it will be \$870.56 for mine \$539.2 for spouse for a total of \$1409.76
10. Appointment to East lake clinic District board.
11. Larry and Jim safety training in Silver bay in June.
12. Green Door. Auditor advised any updaters to the building can be capital improvements. Auditor preliminary finds shows profit of \$40,000. Actual plans for expansion are being done.
13. Pay equity notice that we are out of compliance, discussed it with state and our city workers were not coded right so I am refileing with new codes.
14. Tax Forfeit properties.
15. I got documentation from the Clubs attorney and our attorney reviewed it and sees no problem with the following: We are waiting for an agreement between the adjoining land owner and the club to act on this issue.

Sterett

Updated council Green Door progress on off sale addition and general financial status.

Old Business:

1. Beaver Bay Township

Beaver Bay Township Board attended the council meeting to discuss issue of rent; they presented minutes from meetings in 1997, 1998 and 2002 that pertained to agreements in the past. Discussion and information was then presented as to costs and usage associated with the space that the township uses. The Beaver Bay township board thought that the original request from the city of \$350.00 per month was excessive and proposed that they thought a \$150.00 per month agreement would be reasonable. The Beaver Bay City council took this under advisement and tabled it at this time.

2. Apartments

The clerk contacted a commercial realtor about marketing the property and was informed the taxable value is approximately \$20,000. , without the buildings on it would be worth around \$45,000. We have had 2 inquiries into the property and the board agreed to continue with options to sell the property.

3. Christine Circle

Motion was made to approve SEH engineering to complete; Soil Borings & Pavement Design, Final Design & Bidding Documents and Easement Description and Exhibit, Krull moved, Sterett second. All in favor 3-0

Passed

4. Water Plant improvements: MSA has put job out for bids and will have 2 meetings, one to explain the project requirements and one to open the bids.

New Business:

1. Authorizing Check Signing for Fireman's Relief fund

Motion: Approve RESOLUTION 2016-1003 CITY OF BEAVER BAY RESOLUTION TO AUTHORIZE CHECK SIGNATURES.

Sterett moved. Krull seconded. All in favor 3 – 0. Roll Call; Malzak Aye, Sterett Aye and Krull Aye.

Passed

2. Appointment to East Lake Clinic District board: Nancy Krull volunteered to be our representative.

Motion: to appoint Nancy Krull to the Lake Clinic District.

Sterett moved, Malzac seconded, all in favor 3-0.

Passed

3. Attorney's Fees: Currently we are paying a \$750. Retainer every 3 months and some months are not using that much in services, it was suggested we go to a fee for service agreement.

Motion: To change from a retainer fee agreement to a fee for service agreement with our current Attorneys.

Krull moved, Sterett seconded, all in favor 3-0.

Passed

4. Beaver Bay Comprehensive Plan: Beaver Bay comprehensive plan was discussed and the city clerk will work with the planner in Two Harbors to begin the process of updating our current plan.

5. Green Door position:

Motion; To make Michael DeBonis the Green Door manager with a pay increase to be determined at a later date.

Sterett moved, seconded Krull, all in favor 3-0.

Passed.

6. Lake Co Transportation tax meetings. Lake Co Transportation sale tax community meeting is scheduled for April 19, 2016 @ 6pm in the Silver Bay city hall council chambers for anyone who wants to attend.

7. Council Position. David Kindstrand and Ruth Maki attended and indicated interested in becoming a council member. They were requested to submit a written request and description of why they wanted to be on the council and what their interests are that would motivate them to serve.

8. **Sex Trafficking meeting;** information about an area meeting on sex trafficking May 10, 2016 from 8am to 4pm @ the Beaver Bay community center was shared and people were invited to attend. The cost is \$20.

9. **Silver Bay Fire works:** A request from Silver bay to help with fireworks was received.

Motion: Approve \$500.00 to silver Bay for fireworks.

Moved Sterett, seconded Krull, all in favor 3-0.

Passed

Public Comment: Allen Anderson voiced concern about snow plowing procedures do to a close call incident a few weeks ago. The city clerk will review procedures with plow crew.

Claims List:

Motion: Approve the claims list.

Passed: Sterett moved. Krull seconded. All in favor 3 - 0.

Adjourn:

Motion: Adjourn the meeting.

Passed: Krull moved. Sterett seconded. All in favor 3 - 0.

Meeting adjourned at 8:43 pm