

## Minutes

### MONTHLY CITY OF BEAVER BAY COUNCIL MEETING 6:00 p.m. October 1, 2019

#### Call to Order: 6:00 p.m.

**Attendance:** Mayor Krull, Council Persons; Gmach and Sterett, Administrator Anderson. Absent Council Persons Korpi and Kindstrand.

**Public in attendance:** Debra Anderson

**Approval, changes, additions, deletions to agenda:** A motion was made to accept the agenda as written by Council Person Gmach and seconded by Council Person Sterett. Vote; Aye 3, Nay 0. *Motion Passed.*

**Approval of Minutes:** A motion was made to approve the regular council minutes for September 3, 2019 by Mayor Krull and seconded by Council Person Gmach. Vote; Aye 3, Nay 0. *Motion Passed.*

#### City Clerk, Council and Committee Reports.

Clerks Report: see attachments: A & B

Green Door:

Public Works Report:

#### New Business:

1. **Quotes for propane.** After review of quotes for supplying propane for the city, a motion was made to accept the low quote from NSOP by Council Person Sterett and seconded by Council Person Gmach. Vote; Aye 3, Nay 0. *Motion Passed.*
2. **Lake County Emergency Operations plan agreement.** A report was given to the council about the new damage reporting system training that Administrator Anderson attended in Two Harbors as part of the ongoing Lake County Disaster training. After a discussion was held about how in the past the city has joined with Lake County to be included under the Common County-wide Emergency Operations Plan, a motion was made to continue to join with Lake County under the Common County-wide Emergency Operations plan by Mayor Krull and seconded by Council Person Gmach. . Vote; Aye 3, Nay 0. *Motion Passed.*
3. **Resolution 2019-008 Adopting the National Incident Management System (NIMS) Concept of Emergency Planning for the City of Beaver Bay.** After review of Resolution 2019-008 a motion was made to pass it by Council Person Gmach and seconded by Mayor Krull. Vote; Mayor Krull Aye, Council Person Sterett Aye, Council Person Gmach Aye. *Resolution 2019-008 Passed.*
4. **Resolution 2019-009 A Resolution Accepting Donations to the city of Beaver Bay.** After review of resolution 2019-009 accepting donations for the Beaver Bay Daze a motion was made to pass by Council Person Sterett and seconded by Council Person Gmach. . Vote; Mayor Krull Aye, Council Person Sterett Aye, Council Person Gmach Aye. *Resolution 2019-008 Passed.*

#### Old Business:

1. **MNDEED Redevelopment Loan.** The council was informed that the city had been awarded the MNDEED redevelopment loan that was applied for and that administrator Anderson would discuss our options with them.

**Public Comments:** None.

**Correspondence:** Notice of option to opt out of Class Action Lawsuit on opioids. IRS notification it did not receive 2<sup>nd</sup> quarter 941, the office had a copy and re-sent it to them.

**Claims List:**

Claims: #9084 through #9115	09/09/2019	In the Amount of: <b>\$29,322.07</b>
Claims: #9116 & 9117	09/09/2019	In the Amount of: <b>\$11,748.00</b>
Claim #9118	09/09/2019	In the Amount of: <b>\$565.00</b>
Claims: #9119 through #9143	09/23/2019	In the Amount of: <b>\$19,323.13</b>

Electronic Payments July 2019 in the Amount of **\$18,091.52**

Payroll: **09/16/2019** for **\$6949.78**

Payroll: **09/30/2019** for **\$6868.35**

Payroll: **09/30/2019** for **\$1662.30**

After review of the Claims List, Electronic Payment and the Payroll Claims a motion was made to approve them by Council Person Gmach and seconded by Council Person Sterett. Vote; Aye 3, Nay 0. *Motion Passed.*

**Adjourn:** A motion was made to adjourn by Mayor Krull and seconded by Council Person Gmach. Vote; Aye 3, Nay 0. *Motion Passed.*

**Time: 6:42**

**Attachment A. City Council Minutes**  
**City of Beaver Bay Clerks Report October 1, 2019**

1. **Parks & Recreation and Beautification:** No Trucks or Trailers signs have been installed for the wayside.
2. **Public works:** Hydrants have been flushed and will be winterized soon. Will need to look at a sewer rate increase, do we have MSA help us?
3. **Green Door:** Jesse on Vacation.
4. **Submitted monthly reports; Monthly:** MN Sales & Use Tax, MPCA- eDMR, MN State Withholding Tax, Bi-Weekly Federal Withholding Tax, and PERA bi-weekly payments are up to date. Completed on **Quarterly reports:** Fed Tax 941. **Annual,** MNDEED activity report for house improvement loans. Working on new home construction report for census.
5. **Meetings attended:** Redevelopment for Small Communities in Eveleth 08/21/2019 that centered on Brownfield redevelopment. North Shore Scenic Drive Council 8/30/2019, discussed new interactive map system which includes the Beaver Bay rest stop.
6. **Apartments:** Meeting held on **Monday, September 9<sup>th</sup>, at 2:00 p.m.** with Lake County Commissioner Goutermont and staff from the county, plans are in the works for demolition April of 2020. In preparation we have identified the following tasks:
  - A. Dust suppression, we have worked with Silver Bay Fire Department and have located enough hose to use our fire hydrants. We will still need to arrange for staffing the hose closer to the project. **B.** Electrical Lines, CPL will send someone up soon to make sure all buildings are disconnected. They did not feel they needed to blanket the existing lines at this time. **C.** All other utilities have been contacted to make sure all lines are disconnected. **D.** Rental of a larger excavator to aid in demolition. Neil from Lake Co. is working the cost of a 330 excavator from Zigliier Cat as they have rented it from them in the past and has been able to arrange some cost sharing on hauling fees. **E.** Neil will be coming up in the next week to do a walk through with Public Works to identify areas for fencing and erosion control. The city has purchased some silt fence in anticipation of the erosion control. . A follow up meeting will be held after the first of the year to continue with planning.
  - B. Fire Relief Association:** Annuities have been purchased and we are just finishing up on getting the copies for our files, but the fire relief closure is complete.
  - C. Community Center:** Community Center was used 3 times last month, the HVAC system unit 3 went out and had to be replaced. The building is having trouble with Century Link Phone lines going out in wet weather and we are working on them making a more permanent repair. Bodies in Motion has informed us they do not want to assume the lease of unit 1 so we have informed polished and are awaiting their response. Bodies n Balance has chosen to not assume the lease of unit 1. I have been in contact with Polished on the next steps.
  - D. General Fund Bank Accounts:** June City General Account reconciled with a balance of \$734,910.50 in Lake Bank. Fire relief accounts balances: Lake Bank Fire Relief checking \$1139.51 and North Shore Credit Union Fire Relief Savings \$123,238.61.
  - E. Zoning and Building Permits:** 1 permit has been approved for solar panels,
  - F. Petro-fund:** LMC insurance paid the 10% reimbursement of \$64,867.73 for petro fund claims as per our insurance policy and the project is now closed.
  - G. Delinquent accounts.** Receiving payments on old EDA account. Cold weather notification will sent in water bills.
  - H.** Speed bumps & signs are in for MacDonald Ave. Installation will be done in the spring as they would need to be removed by October 15<sup>th</sup> to allow for snowplowing

**I. Compliance:** After a tour by Mayor Krull, Council Person Gmach and myself, letters were sent to 4 residents and I had a discussion with the county on a 4th. I am still having trouble tracking down who is responsible for the Kofsted property. I have contacted our attorneys about how to administer the administrative penalties to people who do not comply.

City of Beaver Bay

Cash Control Statement

9/11/2019

8/2019

For the Period : 8/1/2019 To 8/31/2019

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	\$802,567.53	\$1,930.08	\$27,247.74	\$777,249.87	\$0.00	\$663.54	\$777,913.41
Parks and Recreation	\$17,910.38	\$0.00	\$0.00	\$17,910.38	\$0.00	\$0.00	\$17,910.38
Cemetery	\$4,615.70	\$0.00	\$0.00	\$4,615.70	\$0.00	\$0.00	\$4,615.70
City Beautification	\$10,207.48	\$0.00	\$0.00	\$10,207.48	\$0.00	\$0.00	\$10,207.48
General Debt Service (Identify)	(\$133,372.06)	\$0.00	\$0.00	(\$133,372.06)	\$0.00	\$0.00	(\$133,372.06)
Debt Service Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Water Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Sewer- MPFA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Tank Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer- Replacement Fund	(\$1,100.00)	\$0.00	\$0.00	(\$1,100.00)	\$0.00	\$0.00	(\$1,100.00)
Perpetual Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ENTERPRISE FUNDS (601 through 699)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	(\$440,132.12)	\$101,282.23	\$92,956.06	(\$431,805.95)	\$0.00	\$507.50	(\$431,298.45)
Sewage Collection and Disposal	\$263,227.90	\$8,421.57	\$4,833.59	\$266,815.88	\$0.00	\$458.27	\$267,274.15
Municipal Liquor Store	\$142,643.25	\$65,038.93	\$48,949.87	\$158,732.31	\$3,654.90	\$11,388.85	\$166,466.26
Econ Dev Authority	\$38,877.12	\$0.00	\$0.00	\$38,877.12	\$0.00	\$0.00	\$38,877.12
Firemans Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$705,445.18</b>	<b>\$176,672.81</b>	<b>\$173,987.26</b>	<b>\$708,130.73</b>	<b>\$3,654.90</b>	<b>\$13,018.16</b>	<b>\$717,493.99</b>