

## MINUTES CITY OF BEAVER BAY COUNCIL MEETING January 8, 2019

### Call to Order: 6:00 p.m. by Mayor Malzac

**Attending:** Council: Mayor Linda Malzac (via Skype) , Mayor Nancy Krull, Council Persons Jim Korpi, Tom Gmach, Buddy Kindstrand, Jesse Viola Green Door manager and City Administrator/Clerk/Treasurer Tim Anderson.

**Public Present:** Carol Krynski and Deb Anderson.

**Invited Guests:** Rachel Brodeur GreenCorp and Christine McCarthy Lake Co Solid Waste.

**Swearing in of new council:** Buddy (David) Kindstrand was sworn in as city council, and then was seated on the council. Nancy Krull was sworn in and assumed responsibilities of Mayor.

Outgoing Mayor Malzac thanked the council and the citizens for their help and input while she served as Mayor.

**Approval, changes, additions or deletions to agenda:** A motion was made to accept the agenda as written by Council Person Korpi and seconded by Council Person Kindstrand. Vote: Aye 4, Nay 0. *Motion Passed.*

**Approval of Minutes:** A motion was made to approve the December 4, 2018 minutes by Council Person Korpi and seconded by Council Person Gmach. Vote Aye 4, Nay 0. *Motion Passed.*

### City Clerk, Council and Committee Reports.

Clerks Report: see attachment A & B

Green Door: see attachment C

Public Works Report: MPCA response to 11/2018 inspection.

### New Business:

- 1. Green Corps Rachel Brodeur:** Rachel Brodeur, and Christine McCarthy presented to the council on the recycling efforts in Lake County. They informed the council on concerns about landfill space and the fact China is no longer taking the plastic recycling as they had in the past which will drive up the cost for the haulers. They updated the council on the continued work from last year's recycle survey and new efforts to increase recycling by educating the public and providing recycle trailers at gatherings in Lake County. As part of the education on recycling they handed out refrigerator magnets that list what can and cannot be recycled. They also informed the council about a recycling class offered starting 1-15-2018 then every Tuesday for 7 weeks in Two Harbors. It is free of charge and offers a variety of topics to help the local homeowner Reduce usage, recycle more and reuse as much as possible.
- 2. Resolution 2019-001 designating:** Lake Bank official depository, North Shore journal as newspaper of record, Tim G Anderson as the Data Practices Compliance Official, League of Minnesota Cities Insurance Trust, Johnson, Killen & Seiler, PA as City Attorney, Wipfi, LLP as City Auditor, Jim Rich and Gary Thompson as Zoning Officer and Building inspector, Bullis Agency as Agent for LMC Ins., Official Schedule of Holidays, designated Acting Mayor and mileage rate for 2018. After review of resolution 2019-001

a motion to pass it was made by Council Person Korpi and seconded by Council Person Kindstrand. Vote: Aye 4, Nay 0. *Motion Passed.*

- 3. Resolution 2019-002:** Allowing for wire and automated bank payments for such things as payroll withholdings, sales tax and other required payments. After review of resolution 2019-002 a motion to pass it was made by Council Person Kindstrand and seconded by Council Person Korpi. Vote: Aye 4, Nay 0. *Motion Passed.*

**Old Business:**

**Airport update:** The City Administrator updated the council on the public meeting concerning the Silver Bay airport that he attended 1-7-2018. In that meeting there was public support to keep the airport open for the same reasons presented at the December Beaver Bay City Council meeting and was attended by some of the same people, the City Council of Silver Bay voiced the same concerns that have been presented, namely the repeated change that have to be made to keep the airport in compliance and the long term assurances that go along with them and the cost or possible cost to the city to continue maintaining the airport over the years.

After much discussion and input from the public in attendance, a motion was made by Council Person Kindstrand and seconded by Council Person Korpi, to remove Beaver Bay from consideration of taking over the management of the Silver Bay Airport should the City of Silver Bay discontinue their involvement. Vote: Aye 4, Nay 0. *Motion Passed.*

**Public Comments:** A citizen has volunteered to paint the community center walls if the city will supply the paint which was met with consensus approval from the council.

**Correspondence:** MPCA Compliance letter, North Shore Area Partners,

**Claims List:**

Claims #8592 through #8627	In the Amount of: <b>\$26,359.38</b>
Claims #8628 through #8648	In the Amount of: <b>\$13,923.60</b>

Payroll Ending: <b>12/10/2018</b>	for	<b>\$6,605.89</b>
Payroll Ending: <b>12/22/2018</b>	for	<b>\$6,567.88</b>
Payrolls Ending: <b>01/07/2019</b>	for	<b>\$7,761.66</b>

After review of the claims and payroll lists, a motion to accept them was made by Council Person Korpi and seconded by Council Person Kindstrand.  
Vote: Aye 4, Nay 0. *Motion passed.*

**Adjourn:** A motion to adjourn was made by Mayor Krull and seconded by Council Person Gmach. Vote: Aye 4, Nay 0. *Motion passed.*

**Mayor:** \_\_\_\_\_ **Clerk** \_\_\_\_\_

## Attachment A. City Council Minutes

### City of Beaver Bay Clerks Report January 7, 2019

1. **Parks & Recreation and Beautification:**
2. **Public works:** F450 sprung a leak in a hose and was out of commission for 2 days. When repairing it was discovered some plow brackets were broken so they are on order to be replaced so we are still down to 1 plow but have the sander operating on the F450.
3. **Green Door;** Inventory with the auditors was completed 01/03/2018.
4. **Submitted monthly reports; Monthly:** - MN Sales & Use Tax, - MPCA- eDMR, MN State Withholding Tax, Bi-Weekly Federal Withholding Tax, and PERA payments. Submitted DEED annual report. Submitted Quarterly reports for MN Unemployment, State Building Permits, 941 Fed Taxes.
5. **Meetings attended:** NSSDC and SNFDC in Tettegouche , Radio Two Harbors on Dark Sky
6. **Apartments:** 1 new inquiry through Gigi.
7. **Fire Relief Association:** Waiting for signatures from 2 remaining beneficiaries.
8. **Community Center:** Community Center was used 5 times last month. I have a quote from Todd signs to replace the signs with Aluminum faced composite for \$6055.00. I have a second quote from Silver Creek Sign out of two harbors for \$1873.50 but not installed. Floor waxing was postponed until January 15<sup>th</sup>. **General Fund Bank Accounts:** November reconciled with a balance of \$494,054.04 in Lake Bank. November statements are not here yet. Fire relief accounts balances: Lake Bank Fire Relief checking \$1155.51 and North Shore Credit Union Fire Relief Savings \$121,548.19.
9. **Zoning and Building Permits.** No new permits.
10. **Contacted Petro-Fund** and they are working on completing processing of the claims before payment, which may take 5 to 6 weeks. When those claims are settled with Petro-Fund we will settle the claim with LMC insurance for the 10% cost of the project Petro-Fund didn't cover.
11. **Unclaimed funds:** We received the check for \$299.00.
12. **Delinquent accounts:**
13. **Airport:** I attended the Public hearing meeting in Silver Bay, most of the information shared was information we received at the December meeting. A few more piolets voiced their support to keep the airport open. The city council members in attendance voice their dilemma of the assurances required for any funding and the cost of keeping the airport open.
14. **Penn Ave:** Trying to finalize the easements with the closure of Penn Ave, but Lake Co reports the Survey by the Beaver Bay club was not finalized. The Beaver Bay Club Attorney states that the survey was complete so I referred him to Lake County to straighten the issue out.
15. Filed 2019 workmen's comp application with LMC.
16. **Audit:** the 2019 site visit for the city Audit is scheduled for April1-3.
17. I have found and am just completing an application for a new credit card processing company for city hall.

City of Bea Pay

Cash ( ) ol Statement

12/13/2018

For the Period : 11/1/2018 To 11/30/2018

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	\$623,179.57	\$3,371.74	\$32,652.16	\$593,899.15	\$0.00	\$831.79	\$594,730.94
Parks and Recreation	\$18,156.70	\$0.00	\$0.00	\$18,156.70	\$0.00	\$0.00	\$18,156.70
Cemetery	\$4,615.70	\$0.00	\$0.00	\$4,615.70	\$0.00	\$0.00	\$4,615.70
City Beautification	\$10,207.48	\$0.00	\$0.00	\$10,207.48	\$0.00	\$0.00	\$10,207.48
General Debt Service (Identify)	(\$66,489.76)	\$0.00	\$0.00	(\$66,489.76)	\$0.00	\$0.00	(\$66,489.76)
Debt Service Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Water Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Sewer- MPPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Tank Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer- Replacement Fund	(\$220.00)	\$0.00	\$880.00	(\$1,100.00)	\$0.00	\$0.00	(\$1,100.00)
Perpetual Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ENTERPRISE FUNDS (601 through 699)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	(\$452,549.96)	\$9,496.29	\$8,988.07	(\$452,041.74)	\$0.00	\$578.89	(\$451,462.85)
Sewage Collection and Disposal	\$244,438.17	\$5,820.18	\$5,069.09	\$245,189.26	\$0.00	\$286.26	\$245,475.52
Municipal Liquor Store	\$100,067.67	\$35,086.04	\$34,791.74	\$100,361.97	\$2,086.48	\$2,767.70	\$101,043.19
Econ Dev Authority	\$38,877.12	\$0.00	\$0.00	\$38,877.12	\$0.00	\$0.00	\$38,877.12
Firemans Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$520,282.69</b>	<b>\$53,774.25</b>	<b>\$82,381.06</b>	<b>\$491,675.88</b>	<b>\$2,086.48</b>	<b>\$4,464.64</b>	<b>\$494,054.04</b>

